

**FINAL MINUTES
COLINGTON HARBOUR ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
APRIL 19, 2011**

Roll Call & Verification of Quorum: Don Brady, John Collins, Marion Carroll, Frank Hendricks and Ken Pagurek were in attendance. Present on behalf of Cape Management were Deke Bolte and Niels Moore.

Proceeding:

Meeting called to order in the Clubhouse at 7:00 PM by Chairman Carroll. A moment of silence was observed.

The meeting agenda was reviewed. Security at the basketball court was added as a new business agenda item. Mr. Collins motioned to accept the amended agenda, and Mr. Hendricks seconded. The motion carried unanimously.

The minutes of the March 15, 2011 Board Meeting were read silently. Mr. Hendricks motioned to approve the minutes as written, and Mr. Collins seconded. The motion carried unanimously.

ACC Report: Bob Hopkins, Chairman of the ACC, was not in attendance. Mr. Bolte relayed that Mr. Hopkins will provide a complete update at the next meeting.

Crime Watch Report: No report was provided. The Board noted that it is still seeking a replacement for Mr. Jerry Raveling to serve as Chair of this Committee.

Comments from the floor: Mr. Carroll opened the floor to comments. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

Board Members Reports / Comments: Mr. Collins indicated that Cape has circulated a straw man draft budget for review by the Board, and suggests a special meeting of the Board to finalize the draft. Mr. Hendricks reminded folks – with Summer approaching – to be careful boating and to watch out for children within the Harbour.

Manager's Report: Mr. Bolte reviewed his Property Manager's report as presented in the meeting package. Several drainage problems still exist within the Harbour, and staff recommends rectifying this issue through bored-hole structures via culvert pipes during the 2011/12 fiscal year. Staff has finalized design on bus stop shelters with a preliminary expense of \$1,000 per shelter. The Association has solicited donations for this project, but recommends a line item in the upcoming budget to ensure construction. Maintenance has completed road scraping, so road resurfacing may commence. Barcode decal distribution is underway, and the Association needs volunteers to assist on continued distribution. Recent large item pickup was successful, and modular section is looking spruced-up, in particular.

Old Business:

- A. Bar Code Scanner.** Everything is wired and in place. Mr. Bolte recognized and thanked John and Fran Collins for their continued volunteered time to distribute the decals, and indicated that the distribution process remains ongoing.
- B. Paving / Basketball Court Resurfacing Update.** Mr. Bolte relayed that contracts have been issued to Merrill Asphalt, and will begin staging within the next two weeks. This project is expected to take about a month. Slurry paving should begin once Merrill completes its work.
- C. Beach Groin Repair / Replacement.** A CAMA permit is now in place. Staff is evaluating marine design and construction, and finalizing a RFP package for distribution.
- D. CAMA Major Permit Status.** Mr. Bolte recently met with a CAMA representative and George Wood to review and walk the proposal onsite. Areas of concern were identified, and staff will continue to work to resolve these issues.
- E. Recycling.** Staff recommends \$1,000 in the upcoming budget for the construction of a new recycling center near the Harbour entrance. It will be located in the parking lot area against the bulkhead to the rear of the lot. Based upon the proposed design, the County is expected to service the center at no charge.

New Business:

- A. Basketball Court Security.** Mr. Collins stated that a homeowner near the basketball court has expressed concerns

about children breaking through the security fence at night. Staff will evaluate potential solutions including motion detector lights.

Comments from the floor: Mr. Carroll reopened the floor to comments. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

Adjournment: There being no further business, the meeting was adjourned at 7:37 PM.