

**MINUTES  
COLINGTON HARBOUR ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
NOVEMBER 19, 2011**

**Roll Call & Verification of Quorum:** Don Brady, John Collins, Marion Carroll and Dennis Linkous were in attendance. Present on behalf of Cape Management was Deke Bolte, Sherry Martin and Niels Moore.

**Proceeding:**

Meeting called to order in the Clubhouse at 1:07 PM by Chairman Carroll. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Collins motioned to accept the agenda, and Mr. Brady seconded. The motion carried unanimously.

The minutes of the October 17, 2011 Board Meeting were read silently. Mr. Collins motioned to approve the minutes as written, and Mr. Linkous seconded. The motion carried unanimously.

**ACC Report:** Chairman Bob Hopkins was not in attendance. Mr. Bolte relayed that the Committee received 9 applications were received since the last Board meeting, and that 5 were approved and 4 remain pending.

**Community Watch Report:** Chairman Doug Miller not in attendance. Mr. Bolte relayed Chairman's Miller intent to make changes to the program designed to increase participation.

**Comments from the floor:** Mr. Carroll opened the floor to comments. George Kendall concerned with Harbor lights are not present. Mr. Bolte indicated staff was aware of the problem, and that they should be replaced within 10 days. Jim Vaughan questioned the status of the fuel dock. Mr. Bolte stated that the Association was waiting for approval of the CAMA major permit, but that the issue of cost needed consideration – approximately \$20K to replace tanks, plus the Association would also have to prepare an EPA-certified contingency plan which will cost \$3,5K to \$5K, then it has to be manned at all times – cannot be self-serve, and all attendees would have to be trained and certified. Mr. Vaughan volunteered to assist with any effort. Catherine Mary Galbraith asked at what price point the potential fuel dock becomes non-viable. Chairman Carroll indicated a special Committee would have to be formed to evaluate it, and then present its findings to the Association. George Prestwin questioned the security procedure at the front gate, and expressed concern that people are still driving through right lane unabated. Mr. Bolte relayed that CHA now has the ability to run state tags through the state, and that the final phase of the project will be in place when another camera is mounted. After all members had the opportunity to provide comment, Mr. Carroll closed the floor.

**Board Members Reports / Comments:** Mr. Collins reviewed the Association financials as of November 15, 2011. In response to a member question, Mr. Collins reviewed delinquency rates and lien and foreclosure process for overdue accounts.

**Manager's Report:** Mr. Bolte reviewed the ongoing storm repairs and reconstruction efforts of the Association. An engineering firm is nearly done with evaluation the CAMA major portion concerning jetties. Brush burning at the maintenance yard will no longer be allowed by the fire department – CHA staff has been grinding up with bushhog and avoiding hauling fees. The Association office installed new computers, which now allow access to the barcode scanner program. Association staff is aware that the outdoor webcam just failed, and a new one is on order (at no cost to the Association). Regarding the oil spill test drill results conducted near the old fuel dock, no contamination was found, and the well has been abandoned. Lastly, staff has repainted 44 of 84 fire hydrants within the Harbour.

**Old Business:**

- A. Storm Repairs and Reconstruction.** Mr. Bolte relayed 26 trees were removed from the park area, a 45 foot cliff stabilized, and canal clean up has been completed with over 40+ cubic yards of debris recovered including an entire jet ski. FEMA clean up is also complete.
- B. Recycling Shed.** Volunteers are coming out, and staff hopes to do this project within the next couple weeks. Mr. Carroll responded to a member question, and explained its origin and plan of operation.
- C. Water Drain at HVD 700 Block.** Mr. Bolte indicated that staff is still working on this issue.

At this time (1:30 PM), Chairman Carroll suspended the Board meeting due to the Special Meeting to be held at 1:30 PM. As the Special Meeting did not achieve a quorum, Chairman Carroll reconvened and unsuspended the Board meeting at 1:32 PM.

**New Business:**

- A. Letter Folding Machine.** Mr. Bolte stated that this agenda item issue has already been addressed and resolved.

**Comments from the floor:** Mr. Carroll opened the floor to comments. Rosita Young asked if the Association could grind the tree remnants and offer free mulch. Mr. Bolte relayed the association currently doesn't own the necessary machinery. Ms. Young also questioned set-back lines throughout the Harbour. Mr. Bolte stated that the Association has 30 feet from the center of the road and 10 feet (included in the 30) is also a utility easement. Rob Lands questioned if anyone else was having issues with FEMA regarding the flood elevation. Other members expressed their similar difficulties. George Prestwin questioned the status of a sidewalk/bike path within the Harbour. Mr. Bolte relayed that a standing Sidewalk Committee currently exists, and that preliminary estimates are \$500K for construction of such a path from the entrance to clubhouse only. George Kendall relayed that bike paths need to be constructed correctly to prevent users from riding against traffic. Mr. Carroll relayed that the maintenance yard can no longer accept tree limbs and brush, as burning of such materials is now prohibited by the Colington Fire Department, so the Association may institute a nominal fee to accept brush to defray the cost of disposal. Jim Harden questioned whether the protocol utilized for this meeting could be avoided in the future. Ms. Young stated that everyone received the proxy, and had the opportunity to participate, so the process is fair.

After all members had the opportunity to provide comment, Mr. Carroll closed the floor.

**Adjournment:** There being no further business, the meeting was adjourned at 2:00 PM.