

**MINUTES  
COLINGTON HARBOUR ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
MARCH 20, 2012**

**Roll Call & Verification of Quorum:** Don Brady, John Collins, Marion Carroll, Frank Hendricks, Dennis Linkous and Steve Ornstein were in attendance. Present on behalf of the Association were Deke Bolte and Niels Moore.

**Proceeding:**

Meeting called to order in the Clubhouse at 7:00 PM by Chairman Carroll. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Hendricks motioned to approve the draft agenda as presented, and Mr. Collins seconded. The motion carried unanimously.

The minutes of the February 21, 2012 Board Meeting were read silently. Mr. Collins motioned to approve the minutes as written, and Mr. Linkous seconded. The motion carried unanimously.

**ACC Report:** Chairman Bob Hopkins reported that the Committee received a number of applications since the last Board meeting including 9 for fences, 6 for new houses, and 4 for enclosures and stairs.

**Community Watch Report:** Chairman Doug Miller relayed the following crimes were reported since the last Board meeting: a laptop computer was stolen from a private residence, 1 vehicular B&E, and a report of illegal fireworks. Mr. Miller reminded attendees that any fireworks that fly or explode are probably illegal in Dare County. The Community Watch program has also prepared a draft handout for renters during the in-season for distribution at the front entrance. Mr. Miller stated that he and Mr. Collins continue to work within the Crime Line program, and pointed out that the Harbour Community Watch contest – as announced in Harbour Headlines – is still open.

**Comments from the floor:** Mr. Carroll opened the floor to comments. Eric Morrison stated that an unknown party cut down a large tree located in his front yard, and that he had to post a handmade sign to eventually locate the culprit. He felt his sign should not have been removed, and objected to how this situation was handled. Mr. Collins recused himself from his Board capacity, and countered statements and allegations made by Mr. Morrison. After all members had the opportunity to provide comment, Mr. Carroll closed the floor.

**Board Members Reports / Comments:** Mr. Collins reviewed Association financial statements as of February 29, 2012. He indicated that 2010/11 federal taxes have been filed. Further, Mr. Collins relayed that the CPA audit of the books were very positive, and reflected well on Cape Management.

Mr. Hendricks thanked everyone who attended the Colington Fire Department fundraiser dinner for their support.

**Manager's Report:** Mr. Bolte reviewed the Manager's Report and the status of various projects within the Harbour, and provided an update of staff activity: The front gate barcode software is now fully-integrated and functional. To date, seven letters have been sent to violators, and all have subsequently responded and gotten decals for their vehicles; Several properties have been cleaned up, and several owners have been written about the appearance of others; Similarly, letters were sent to a number of owners regarding the condition of their private bulkheads, and one has responded to date.

**Old Business:**

- A. Storm Repairs and Reconstruction.** The bulkhead located near the large oak tree in the park is complete, as are the beach groins.
- B. CAMA Major Permit Status.** The permit has been issued.
- C. Park Restrooms Status.** 2 bids were received and read aloud. The Board will discuss this issue further in executive session.
- D. Water Issue at HVD/Sunset Drive.** Drainage holes are scheduled for boring shortly. A total of 9 will be dug to resolve the ongoing water issue.
- E. Park Playground Equipment.** The new swing sets have been delivered, and are awaiting installation.
- F. Horse at Front Gate.** Based upon the input of residents, the horse has been cleaned up and repainted by the original artist. Irrigation heads have also been altered to minimize rust stains moving forward.

**New Business:**

- A. New Board Member Induction.** Mr. Linkous inducted Steve Ornstein as the new At-Large member of the Board of Directors. The Board welcomed Mr. Ornstein, and thanked him for volunteering his service.
- B. Annual Assessment Change.** Mr. Bolte reviewed the economic indices that determine the change in Colington's annual assessments, and relayed that this equated to a 4% increase in the 2012/13 annual dues assessments for Colington residents, per the Association's governing documents. Mr. Hendricks motioned to approve a 4% increase in annual dues for the 2012/13 fiscal year, and Mr. Brady seconded. Following discussion, the motion passed unanimously.
- C. Beach Groin.** Mr. Bolte proposed that one additional beach groin, if installed, would provide complete coverage of the park beach, and recommended approval of its construction. Following discussion, Mr. Collins motioned to approve the installation of one more beach groin, and Mr. Linkous seconded. The motion passed unanimously.

**Comments from the floor:** Mr. Carroll opened the floor to comments. A question was raised about whether association members needed to approve the assessment increase for the upcoming year. Mr. Moore responded that association documents govern how potential changes in assessments are calculated, and that the membership ultimately approves or disapproves the budget at the Annual Meeting. After all members had the opportunity to provide comment, Mr. Carroll closed the floor.

**Adjournment:** There being no further business, the meeting was adjourned at 8:02 PM.