

COLINGTON HARBOUR MAINTENANCE DEPARTMENT

Detailed Activities Report

January 16 – February 17, 2012

Jim Roberts
Paul Deaver
John Kottas

PROJECTS COMPLETED:

- Cleaned up washed up debris on boat ramp at marina.
- Put up sand fence parallel with fuel dock walkway in park.
- Put up notices on both marquee signs and sandwich board sign about upcoming closing of Colington Road due to needed road work.
- Picked up trailer load of Christmas trees and unloaded in the maintenance yard.
- Changed lock and had keys made for front door of shop office.
- Put up tables and chairs at clubhouse for monthly meeting.
- Took tractor and 16' utility trailer to 220 Broadway Drive where we loaded up limbs that were cut by resident. A check for 100.00 was sent to the association. Items were brought back to the maintenance yard where they were unloaded and cut up with the bush hog.
- Took down flags at front entrance and clubhouse due to high winds.
- Cut limbs overhanging on right of way 300 block Sandpiper Drive and unloaded in the maintenance yard.
- Took down tables and chairs at clubhouse after monthly meeting.
- Sharpened spare set of blades for bush hog.
- Repainted letters and background for Colleton Lane Street sign and placed back on street sign post.
- Changed electrical cord on gas furnace for heat in shop area.
- Picked up trailer load of limbs placed beside tennis court and unloaded in the maintenance yard.
- Put flags back up after storm at front entrance and clubhouse.
- Picked up two trailer loads of Christmas trees inside Harbour and unloaded in the maintenance yard.
- Emptied all trash cans at all bus stops and marina.
- Took down sign off street sign post for Tyrell Court, repainted background and letters and placed back on street sign post.
- Went to 228 Soundview Drive to cut off water from the street due to water leak and owner out of town.
- Took down notices on both marquee signs and sandwich board sign concerning road closure for Colington Road.
- Picked up five more Christmas trees inside the harbour and brought to the maintenance yard.
- Took down Kitty Hawk Bay Drive street sign and painted background and new letters and placed post on street post.
- Removed rusted bolts from clutch on D. R. Brush machine and removed old clutch that was damaged during hurricane Irene when shop flooded.
- Went by 104 Prince Charles Court by request of owner and loaded up 15 sheets and plywood and 2x4's that she wanted to donate to us for future projects.
- Put new front support legs on playground equipment slide in the park that was damaged during the hurricane.
- Took down Rhodums Drive street sign and painted background and new letters and placed back on street sign post. Replaced damaged stop sign on same post with new stop sign.
- Put new clutch on D.R. Brush machine for future use.
- Took down Colony Lane street sign off post, painted background and new letters and placed back on street sign post.
- Took tractor and utility lift trailer to Rhodums Drive and flipped over stump and began cutting. Loaded up debris into trailer however stump cutting is still ongoing due to weight of stump.

- Took tractor and trailer to 325 Sandpiper Drive and loaded up brush and straw on right of way and unloaded in the maintenance yard.
- Sharpened blades on shop chainsaw.
- Put up flags at clubhouse and front entrance after storm.
- Put up sand fence parallel with jetty inside park and another fence 30' from bulkhead to retain dredged sand.
- Cut grass at front entrance.
- Took down Galleon Court street sign off post, painted background and new letters and placed back on street sign post.
- Ran an additional 300' of sand fence around newly dropped off dredged in sand near beach area in park and alongside bulkhead inside channel where vegetation does not exist.
- Took down Dare Court street sign off post, painted background and painted new letters and placed back on street sign post.
- John cut up brush with tractor and bush hog inside maintenance yard.
- Filled in hole with asphalt patch in front of 450 Harbourview Drive.
- Secured 2 crime watch signs on Roanoke Drive and Harbourview Drive bus stop.
- Cleaned out gas heater in guard house for cleaner flame.
- Put up community watch signs, 2 each on bus stops on Craigy Court, Kitty Hawk Bay Court and bus stop at basketball court.
- Put up new basketball net at basketball court.
- Cut out two new navigational waterway signs for harbour channel.
- Picked up four more placed out Christmas trees inside harbour. As of this date, 2-3-12, approximately 150 trees have been collected.
- Cut out 20 cap boards, 2x6x18" for bulkhead behind clubhouse.
- Trimmed bushes next to wall in parking lot at front entrance.
- Emptied trash cans at marina and all bus stops.
- Cleaned up washed up debris at boat ramp.
- Took down Brigand Court street sign, painted background and letters and placed back on street sign post.
- Cut out 8 12"x18"x1/2" support boards, painted and mounted community watch signs onto boards at school bus stops.
- Picked off deadheads on snaps at front entrance flower bed.
- John cut up brush brought into yard with bush hog.
- Using wood dropped off in the maintenance yard, cut out 15 5/4 by 16" boards for bulkhead caps in park.
- Filled in sink hole with three bags of asphalt patch in front of 110 Prince Charles Court.
- Put flags back up after raining weekend at clubhouse and guard house.
- Took reading of fuel tank in park.
- Cut out ten 12"x18" boards and painted with kilz for support for community watch signs.
- Put up two community watch signs on bus stop inside modular section.
- Put up community watch sign on post in the 400 block Harbourview Drive and a new speed limit sign.
- Put up community watch sign on post at Kitty Hawk Bay Drive at Harbour Road.
- Put up community watch sign on post entering marina.
- Put two community watch signs on new post at bus stop at Ketch Court and changed out old post for new one for stop sign and street sign at Ketch Court.
- Put up community watch sign on post for outside of the harbour in the 2400 block of Colington Road.
- Put up community watch sign on post on Mann Court.
- Put up community watch sign on new post on right of way at Colington Drive and Harbourview Drive.
- Took tractor into harbour and loaded up large pieces of wood that washed up into cul-de-sac on Juniper Court during Hurricane Irene.
- Put up notices on both marquee signs indicating next upcoming monthly meeting.
- Cleaned and waxed floor in guard house.
- Cut up large limb that fell in front of 610 Harbourview Drive and unloaded same in the maintenance yard.
- Cut angle on 4x4 posts for community watch sign and painted post forest green.