

**MINUTES
COLINGTON HARBOUR ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
APRIL 17, 2012**

Roll Call & Verification of Quorum: Don Brady, Marion Carroll, John Collins, Dennis Linkous, Steve Ornstein, and Ken Pagurek were in attendance. Present on behalf of the Association was Deke Bolte and Niels Moore.

Proceeding:

Meeting called to order in the Clubhouse at 7:10 PM by Chairman Carroll. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Pagurek motioned to amend the agenda to add two items under the New Business: Mail Drop Box and Sidewalk Committee Report. Mr. Collins seconded, and the motion carried unanimously. Mr. Pagurek motioned to accept the amended agenda, and Mr. Collins seconded. The motion carried unanimously.

The minutes of the March 20, 2012 Board Meeting were read silently. Mr. Collins motioned to amend the minutes to remove the erroneous reference to the filing of state taxes, and Mr. Linkous seconded. The motion carried unanimously. Mr. Collins motioned to approve the amended minutes, and Mr. Brady seconded. The motion carried unanimously.

ACC Report: Chairman Bob Hopkins was not in attendance. Mr. Bolte relayed that only a few ACC applications were received since the last Board meeting.

Community Watch Report: Chairman Doug Miller relayed a recent general alert from the Sheriff's Department about counterfeit \$100 bills in Avon. One fight and two B&Es occurred were reported in the Harbour during the last month. Mr. Miller stated that the trivia contest remains open, and no winning submission has been received. He also reported that he has completed the Harbour 'vacation guide', and will be made available to guests at the front gate. Mr. Miller invited the Sheriff's department to participate in the upcoming Harbour Pig Picking in May.

Comments from the floor: Mr. Carroll opened the floor to comments. Jack Leonard questioned if mosquito control has begun yet. Mr. Bolte will contact Dare County to determine the spraying schedule. Bill Froehlich questioned the status of the new contract with the CY&RC. After all members had the opportunity to provide comment, Mr. Carroll closed the floor.

Board Members Reports / Comments: Mr. Collins reviewed Association financial statements as of March 31, 2012. Mr. Pagurek relayed that the new camera system was working as planned.

Manager's Report: Mr. Bolte stated that, to date, staff has issued 10 letters to repeat gate violators, and that all had responded to the Association, and subsequently were issued bar code stickers. May 12th or May 19th is the projected start date for the recycling shed project at the front entrance. Mr. Bolte stated that the new Harbour channel entrance makers are working well.

Old Business:

- A. Park Restrooms Status.** Contract awarded to Alford for bathroom. Pilings going in shortly with an approximate 10 day construction window.
- B. Water Issue at HVD/Sunset Drive.** Future locations for French drains now marked, and scheduled to be installed this week.
- C. Park Playground Equipment.** All the new equipment has been received, and is either assembled and installed or will be shortly.

New Business:

- A. Approve Bids on Bath House, Bulkheads and Groins.** Mr. Pagurek stated that the contract for the park bath house was awarded by the Board during executive session to Alford Construction.
- B. Approve Contract for Septic Drain Field Repairs.** Mr. Pagurek motioned to award to the contract for septic drain field repairs to Raye Caspere, and Mr. Linkous seconded. The motion passed unanimously.
- C. Variance for Hathcock Property.** Mr. Pagurek reported that a variance request from the Hathcock family was approved during executive session.
- D. ACC ID Badges, Shirts and Cards.** Mr. Bolte recommended the Board approve the purchase of identification badges, shirts and generic business cards for 3 ACC members. The Board directed staff to proceed with the purchases.

- E. One Way Street on Mann Court.** Mr. Bolte indicated that residents on Mann Court have requested that the Association revert the Court to a one-way street. Mr. Bolte noted that all residents approve of this proposed change. Mr. Collins motioned to accept this proposed change, and Mr. Pagurek seconded. Following discussion, the motion passed unanimously.
- F. Review Slurry Paving / Crack Filling Options for 2012/13 Budget.** Mr. Bolte stated that Rhodums is in need to repair work this year, and several other roads are on the schedule, as well. He will consult with paving contractors to determine estimates, and relay them to the Board.
- G. Mail Drop Box.** Staff reported that a resident expressed interest in a secure USPS drop box at the front entrance. USPS would service a drop box, if the Association purchased the box. However, liability would fall on the Association's shoulders, while personal mail boxes are protected by federal law. No action was taken by the Board.
- H. Sidewalk Committee Report.** Holly Froehlich provided a report on the potential construction of a sidewalk on HVD and Colington Road. Cost is approximately \$88K/mile for a 5-foot path per RPC Contracting quote. Following discussion, no action was taken by the Board.

Comments from the floor: Mr. Carroll opened the floor to comments. Holly Froehlich inquired if an employee at the front entrance could stop traffic when school buses pick-up / drop-off children. Mr. Bolte responded that the Association could store a sign and safety jacket for parent volunteers in the entrance building. After all members had the opportunity to provide comment, Mr. Carroll closed the floor.

Adjournment: There being no further business, the meeting was adjourned at 8.25 PM.