

MINUTES  
COLINGTON HARBOUR BOARD OF DIRECTORS MEETING  
July 17, 2018  
7 PM

Call to order – 7 pm – John Galbraith

**Members Present:**

John Galbraith – Chairman  
Hickman Finch – President  
John Collins – Treasurer  
Steve Ornstein – Secretary  
Jim Horne – Member At Large

**Approval of Agenda:**

With Addition of 2 items to New Business  
John Collins 1<sup>st</sup>, Hickman Finch 2<sup>nd</sup> – all in favor

**Approval of minutes for July 10<sup>th</sup>:**

John Collins 1<sup>st</sup>, James Horne 2<sup>nd</sup> – all in favor

**Resident Comments:**

-Joe & Irene Brzuchalski , 146 Lee – is parking permitted on easement? & question about power upgrade  
-Fred & Marilyn Berger, 213 Outrigger – concern over the ‘large house’ being constructed on Outrigger (loading dock, excercise studio, etc.)

**Officer Reports:**

Nothing from anyone

**Old Business:**

- Paving – John Collins discussed the ‘Total Asphalt Tech’ process. Much discussion followed. Motion by John Collins to do ‘Outside Gate’, as defined by Total Asphalt Tech proposal, with balance of paving funds to pave as much as possible of Harbour View Dr. Motion seconded by John Galbraith – motion approved.
- Procedural Audit/Review-John Collins discussed the value of a ‘procedural audit/review with possible employee turnover in the office and the turnover of Board members.

**New Business:**

- Position Description/Responsibilities/Procedures Manual – see above for discussion

- Manager & Bookkeeper Position – may split position into 2 persons instead of the present 1 person.
- Dog Park/Run – John Collins presented a proposal to fence off the area along the water, behind the Clubhouse to create a dog run. Estimated cost at \$100 for fencing. Motion by John to create the run. Hickman Finch seconded. Motion approved
- Discussion by Steve about creating a ‘CHA Bulletin Board’ on the CHA website to be available for members to advertise items for sale, announcements, etc. The bulletin board would be maintained and monitored by Steve. Steve will meet with Ben Miller to discuss. Positive response from Board and members present.

**Motion to adjourn at 8:35 pm**

Steve made the motion, seconded by James. Approved