

**MINUTES
COLINGTON HARBOUR ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
MARCH 19, 2013**

Roll Call & Verification of Quorum: Don Brady, John Collins, Bill Froehlich, and Dennis Linkous were in attendance. Present on behalf of the Association was Deke Bolte, Casey Elkie and Niels Moore.

Proceeding:

Meeting called to order in the Clubhouse at 7:00 PM by Vice President Linkous. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Collins motioned to accept the amended agenda, and Mr. Linkous seconded. The motion carried unanimously. The minutes of the February, 2013 Board Meeting were read silently, and a motion to approve was made, seconded and carried unanimously.

ACC Report: Chairman Bob Hopkins was not in attendance. Mr. Bolte reviewed the building applications received by the ACC since the last Board.

Community Watch Report: Chairman Doug Miller was not in attendance. Mr. Bolte distributed the March, 2013 report prepared by Mr. Miller, and fielded questions from the Board and addressed concerns about direct street access to a new pool under construction on Harborview Drive.

Comments from the floor: Mr. Linkous opened the floor to comments. There being no comment provided by attendees, Mr. Linkous closed the floor.

Board Members Reports / Comments: Mr. Collins reviewed the Association's balance sheet and budget variance report, and relayed that finances appear to be tracking well to the budget.

Mr. Froehlich broached the issue of Board workshops, and recommended that smaller resultant expenditures be formally approved at Board meetings.

Manager's Report: Mr. Bolte relayed that interest in slip rentals has increased since the introduction of recent price reductions. Enforcement at the front gate remains a challenge, and will be discussed under Old Business.

Old Business:

- A. Front Gate Issues.** Association staff proposed to install a speed hump to slow traffic entering the left-hand lane of the front gate. Mr. Collins made a motion to approve the purchase of the speed hump, and Mr. Froehlich seconded. Following discussion, the motion passed unanimously.
- B. North Jetty.** Mr. Collins discussed the grant process for requesting support from the state for the jetty project.

New Business:

- A. Assessment Increase.** Mr. Bolte reviewed the process of determining potential dues assessment increases, and Mr. Collins made a motion to approve a 5% increase in the 2013/4 dues, and Mr. Linkous seconded. Following discussion, the motion passed unanimously.
- B. Maintenance Yard Fees.** Mr. Bolte discussed rising costs in the maintenance yard as a

result of Dare County changes, and the resulting financial deficit to the Association. Following discussion, the Board resolved to discuss the issue further in workshop.

- C. Paving Update.** Staff and Board members – in consultation with paving subcontractors – have developed both short- and long-term expense estimates to treat paving as an annual maintenance budgetary line item rather than a one-time future reserve expense. Accordingly, staff is firming up plans for paving this upcoming year.
- D. Flood Insurance Information.** Mr. John DuBois and Ms. Willo Kelly were in attendance, and provided the Board an update on pending and potential legislative and regulatory action affecting flood insurance premiums. Following their presentations, Mr. Linkous praised their efforts, and thanked them for their insight.
- E. Movement of Easement on King William Court.** Mr. Bolte provided a description of an issue relating to an Association easement with a potential buyer of several lots in the Harbour, as reviewed and approved by legal counsel. Mr. Collins made a motion to move the easement to facilitate the purchase under the condition that there is no reduction in dues assessment, and that no current drainage would be affected. Mr. Linkous seconded the motion, and following discussion, it was approved unanimously.
- F. Drainage Issues.** Mr. Brady relayed the ongoing drainage problems at the 600-700 block of Harborview Drive, and indicated that he is soliciting bids to fix.

Comments from the floor: Mr. Linkous opened the floor to comments. There being no comment provided by attendees, Mr. Linkous closed the floor.

Adjournment: There being no further business, the meeting was adjourned at 8:28 PM.