**Colington Harbour Association**

**Board of Directors Meeting**

**11/15/2016**

Mr. Hendricks called the Colington Harbour Board Meeting to order at 7:00PM at the Colington Harbour Club House. Those in attendance and constituting a quorum were:

Present: Hickman Finch, Bill Hentnik, John Collins and Sharon Wheless. Stephen Ornstein and Dennis Donaldson were absent.

Others Present: Bob Oakes (Village Realty), Karl Kniffin (Village Realty), Elisabeth Silverthorne (Association’s legal counsel)

A moment of silence was observed.

Mr. Hendricks asked for a motion to approve the agenda.

Motion: Mr. Collins

Mrs. Wheless seconded the motion. VOTE: Ayes, unanimous

Mr. Hendricks asked for a motion to approve the November 7, 2016 AM Board Meeting Minutes

Motion: Mr. Donaldson

Mrs. Wheless seconded the motion. VOTE: Ayes, unanimous

The following ACC report was given by Mr. Hopkins

Presented was a variance for an owner to construct a finger pier. The ACC recommended to the Board not to approve the variance. The covenants state the homeowner needs the approval of both abutting property owners and in this case only one of the abutting property owners agreed to the variance. The Board agreed to deny the variance, due to the amount of space and the precedence it would set for future similar situations.

Mr. Hopkins also had been asked to find out if the current helipad is functional and if not what would be needed to make it functional. He stated it needed to be enlarged with a border and 50 feet of clearance around the border. The question was whether the heliport was worth putting more funds into it if the emergency crews would not be using it. Currently the helicopters will land at the Wright Memorial airport and there is no difference in the response time. Mr. Hopkins will follow up with his contact to see if the changes were made, if the emergency response would use it.

 Board Member Reports

Mr. Collins reported on the accounts receivables. He stated as of 10/31/2016, currently cash on hand was at $488,615. Total in the reserve account was $493,478.98. A few items of concern were printing, dues and subscriptions and legal and professional fees. The paving contract was completed for $85,000. Items to be discussed later in the meeting were $25,000 for dredging and the short fiscal year. The partial lots were over charged during the billing but also have been credited back the overage.

Mr. Donaldson stated the interview process for the new administrative assistant and property manager has started. Village Realty is leaving and will be transitioning out in the next month.

Mr. Hendricks stated the fire boat is out of commission until the spring due to engine problems.

**New Business**

**Award of jetty extension project, park bulkhead replacement, and dredging.**

Mr. Collins gave a brief overview of the three projects to the members and the Board reviewed the bids. Only two bids were returned by the deadline, Sawyer Marine and Carolina Marine and Construction. Sawyer’s was the lowest bid on the complete package at $221,090. Sawyer’s Marine and Construction was awarded all three projects.

Motion: Mrs. Wheless

To except Sawyer’s bids for the total project.

Mr. Collins seconded the motion. VOTE: Ayes, unanimous

**Old Business**

Review of wording for fiscal year bylaw change and approval to proceed.

Mrs. Silverthorne presented the Board and membership with the proposed changes to the bylaws. See attachment.

Mrs. Silverthorne gave an overview on what was voted on at the Annual meeting. First was the change of the annual meeting date. The membership voted to change the annual meeting date so the budget would be approved before the assessments were due on May 1st. The covenants cannot be changed without a large portion of the membership agreeing. The Board however can change the bylaws and then ratify them with the membership. The other items to be changed were typographical errors and minor wording.

Motion: Mr. Collins

Except the bylaw changes as presented.

Mrs. Wheless seconded the motion. VOTE: Ayes, unanimous

Mrs. Collins requested budget to actual for 2015 / 2016. Mr. Donaldson approved

Motion: Mrs. Wheless

Mr. Collins Seconded the motion. VOTE: Ayes, unanimous

Adjourn 7:51