

**DRAFT MINUTES  
COLINGTON HARBOUR ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
January 20, 2015**

**Roll Call & Verification of Quorum:** Board members – Hickman Finch, Bill Hentnik, Steve Ornstein, Frank Hendricks, Marion Carroll, and John Collins were in attendance. Paula Burchette was in attendance on behalf of Cape Management.

**Proceeding:**

The board meeting was called to order in the Clubhouse at 7:01pm. Mr. Ornstein chaired the meeting.

A moment of silence was observed.

Mr. Collins motioned to approve the agenda as presented. Mr. Hendricks seconded the motion and it was passed unanimously by all in attendance.

After silent review of the Minutes; Mr. Hendricks motioned to approve. Mr. Carroll seconded the motion and it was passed unanimously by all in attendance.

**ACC:** Chairman Bob Hopkins was not in attendance this evening. Mrs. Burchette reviewed that since the last Board Meeting, 11 new applications were received with 10 approved and 1 pending approval.

**Crime Watch:** Doug Miller was not in attendance. Mrs. Burchette reviewed the crime report of the 6 instances in the Harbour since the last meeting. Five of the instances were due to unlocked cars that had been entered with items stolen.

**Member Comments:** Jane Wirth, President of CHYRC, presented to CHA the annual check in accordance with the Lease and Operating Agreement in the amount \$12,000 to be deposited into the dedicated reserve account.

Sharon Wheless asked for clarification of the items ratified at workshop meetings. Also inquired about Crime Watch in CH and offered her time to possibly take over as Chair of Crime Watch for community.

**Board Members Reports/Comments:** Mr. Finch spoke about his meeting with Commissioner Beverly Boswell regarding occupancy requirements in Dare County. Mr. Hickman briefly spoke about the Dominion Efficiency Program. Mr. Collins reviewed the Financials.

**Manager's Report:** Paula Burchette updated the board that the continued enforcement of the Covenants is still being done throughout the Harbour. She mentioned the retirement of Jim Roberts with John Kottas now acting as Maintenance Supervisor and RJ Hutchins as the new Maintenance Technician. Gave an update on the information

forms along with barcode cleanup status and that barcode violations enforcement will begin February 1, 2015.

***Old Business:***

- a. Facilitator for Covenant Meetings: Mrs. Burchette reminded about the upcoming Covenant meetings to take place at the Colington Fire House on Friday January 30 from 5 to 9 and Saturday January 31 from 1 to 5.
- b. Dredging Study of Sound: Completed in December, need for dredging determined and will begin in January.
- c. Status of Jetty Extension Project: Work began on January 13, 2015.
- d. Rhodoms Drive Drainage Project: Still waiting on Bids
- e. Ad for Apartment: Has been brought to the attention of Commissioners.

***New Business:***

- a. Dominion Energy Efficiency Program: Mrs. Burchette and Mr. Ornstein gave a brief explanation of this project. Explained that the program will be presented in detail at our next Workshop Meeting and will possibly be rolled out to the community based on presentation.

***Ratification of Actions Taken Without a Meeting:***

- a. Introduce Marion Carroll as new Board Member.

***Member Comments:***

- a. There were no comments from members at this time.

**Adjourn:** There being no further business; the meeting was adjourned at 7:42pm.