

# *Colington Harbour Association*

## MANAGER'S REPORT

**Date:** July 15, 2014 to August 15, 2014

**Distribution:** Frank Hendricks, President  
 Steve Ornstein, Chairman  
 Ron Rossi, 1<sup>st</sup> Vice President  
 John Collins, Treasurer  
 Bill Hentnik, Secretary  
 Hickman Finch, Member-at-Large  
 Dennis Donaldson, Member-at-Large  
 Niels Moore, Cape Management

**Prepared by:** Deke Bolte, Property Manager

### ACC Applications

Date	Address	Name	ACC Item	Status
07/15/14	120 Outrigger Drive	Mary & Ruth Avery	Fence	Approved
07/15/14	1013 Harbour View Drive	Glen Eure	Driveway	Approved
07/15/14	425 Kitty Hawk Bay Drive	Walter Lowe	Rebuild Pier	Approved
07/15/14	204 Sir Chandler Drive	Stephen Boring	Shed	Approved
07/15/14	221 Soundview Drive	Kevin Whitehead	New House	Approved
08/05/14	229 Soundview Drive	Deo Pachas	Dock	Approved
08/05/14	103 Outrigger	Edward Ellington	Repairs	Approved
08/05/14	337 Soundview Drive	James Soles	Dock	Approved
08/05/14	263 Outrigger Drive	Susan Kantrowitz	Dock	Approved
08/05/14	219 Soundview Drive	Kevin Whitehead	Dock	Approved
08/06/14	105 Roanoke Drive	William & Shelia Alexander	Dock Boat Lift	Approved

Description	Status / Cost	Cat*
Coordinating with Planning Department about cleaning up nuisance properties in the Harbour	Ongoing	S
Dare County has inspected 308 Colington Drive and the property is now in compliance with R-4 zoning regulations	Completed	S/O
The north jetty work has been completed and certified by the project engineer. The contractor still has a couple of items to remove from the property.	Completed	CN
Drainage work is complete except for final touchup. The office has received visits from some of the residents impacted complaining about the ditch.	Completed	S/CN
Drainage ditch has been dug and water no longer accumulates at 618 and 702 Harbour View Drive.	Completed	CN
Due to concerns about the Harbour View drainage ditch, an engineer has been consulted and has sent the Board an estimate for services.	Completed	CN/B

Board has solutions for the completion of the Harbour View drainage ditch under review.	Ongoing	B
Pipe has been ordered for the Harbour View drainage ditch and work will be done in house with the help of laborers.	Ongoing	B/M/ O
The pipe is in the maintenance yard, rock for the project has been priced and is ready for delivery. The Board is coordinating with maintenance on the project schedule.	Ongoing	B/M
Sent out letters about issues in the Harbour.	Ongoing	S
Continued enforcement of signs throughout the Harbour	Ongoing	S / M
Maintenance has been cutting visual obstructions from the right of ways.	Ongoing	M
Maintenance still has to replace 2 x 6 boards on ramp and do punch list.	Completed	M
The CHY&RC is having the exterior of the clubhouse professionally power washed. The Association will have its portion of the clubhouse done at the same time.	Completed	CN
Covenant review	Ongoing	S / B
Put together covenants review packet for Elizabeth Piff to review.	Completed Preliminary	O
The covenant revision packet is now available online and in hard copy at the office. The deadline for owner feedback is August 15, 2014	Ongoing	S/B
Maintenance has begun filling low shoulder areas with crush and run.	Completed	M
Maintenance is spraying the shoulders of all streets with weed and grass kill as part of our street maintenance program	Completed	M
A contract has been awarded to Merrell Asphalt and work should begin by August 1, 2014	Completed	CN
Road maintenance (paving, patching, and crack filling) is progressing with some hold up from rain. Merrell estimate he should be finished by Tuesday if not before.	Ongoing	CN
Sawyers Marine Construction is refining the bid for the jetty extension work. The refinement was needed to clarify the connection of the South Jetty to the bulkhead.	Completed	CN
Hal Goodman will be able to supervise the jetty extension work and has also almost completed the evaluation of the slope behind Clipper Court. He also has preliminary drawings for the bulkhead/retaining wall for stabilization of the slope.	Completed	CN
The approximate start date for jetty construction is September 15, 2014. Goodman and Sawyer are coordinating on the project	Ongoing	CN
Property Manager will start a new inspection schedule covering different sections of the Harbour each month.	Ongoing	S
Regular maintenance continues in the park. (Replacing cap boards; checking play equipment, pavilion, bath house, etc...)	Ongoing	M
Alexis Czernik has been hired as a part time office assistant and is working out well.	Completed	S/C
The office is in the process of reviewing resumes for a second office assistant.	Completed	S/C
Ashley Lingle has been hired as the second office assistant	Completed	S/C
Colington Harbour survived Hurricane Arthur will minimal damage and Dare County will be doing debris pickup starting July 14, 2014. The information for the debris pickup was sent out	Completed	S/O

in an e-blast and can be found on the Dare County website.		
Dare County has finished its cleanup in the Harbour.	Completed	O
Maintenance cut limbs damaged during the storm and did a small amount of necessary clean up before the county came in.	Completed	M
Maintenance cleaned scrub brush along handicap ramp at clubhouse	Completed	M
A boat sunk in one of the boat slips. Sea Tow refloated the boat and it has been removed	Completed	O
302 Kitty Hawk Bay Drive (chicken house) has been listed for sale.	Ongoing	O
The tree at 939 Colington Drive has been taken down.	Completed	CN
The no diving sign for the jetties has been ordered and should be delivered by August 22, 2014.	Ongoing	

**B = CHA Board**

**C = Cape Management**

**CN = Contractor**

**HO = Homeowner**

**L = Legal**

**M = CHA Maintenance Staff**

**O = Other**

**S = CHA Office Staff**

**TBD = To Be Determined**

**V = Volunteer**