

COLINGTON HARBOUR MAINTENANCE DEPARTMENT

Detailed Monthly Activities Report

June 23 – July 11 2014

Jim Roberts, John Kottas, Paul Deaver and Barren Burch

- Emptied trash cans in park and marina.
- Swept out bathrooms in park.
- Changed out cotter pin on handle for park shower.
- Cut back crepe myrtle tree near entrance to pool.
- Posted violation notice to resident at 210 Sir Richard East regarding placing couch on side of roadway.
- Spoke with Deputy Chief Phillips concerning boat parked near fire hydrant at 110 Harbour Road.
- He indicated the boat was far enough away not to hinder him from getting to the hydrant if necessary.
- Moved back basketball goal a foot off of roadway in front of 120 Colony Lane.
- John went to Turf and Garden and bought heavy duty roundup for upcoming spraying of roadways.
- Sprayed for red ants around mailbox at clubhouse.
- Cut back low lying limbs and loaded into trailer in front of 105, 204, 216 and 224 Kitty Hawk Bay Drive. Also cut back limbs on corner of Dare Court and 305 Colington Drive.
- Started spraying sides of roadways starting in the 2200 block of Harbourview Drive and finishing for the day in the 1700 block of Harbourview Drive.
- Sprayed bug spray around guard house.
- Put notice on marquee signs about reminding driver's to drive slow being kids are now out of school.
- Changed out sprinkler head in zone 6 at front entrance.
- Took off old bent crank on lift trailer and replaced with new one.
- Repaired nozzle on road sprayer.
- Cut up brush inside maintenance yard with bush hog and cut the grass inside yard.
- Changed sprinkler head at clubhouse.
- Emptied trash cans in park and pool area.
- Sprayed from the 1700 block of Harbourview Drive and finishing for the day in the 500 block of Harbourview Drive including all side streets in between.
- Picked up fifteen bags of leaves in front of 255 Outrigger Drive and owner will send check to the association.
- Picked up large load of limbs in front of 523 Harbourview Drive and owner will send check to the association.
- Cut grass at front entrance and Roanoke Drive bus stop.

- Cut grass at clubhouse, marina, tennis court and pool area.
- Cleaned up park bathrooms.
- Emptied trash cans inside park, pool area and marina.
- Cleaned out doggie station can full of trash on Kitty Hawk Bay Drive.
- Cut up brush inside the maintenance yard with bush hog.
- Changed out broken sprinkler head at clubhouse.
- Took utility trailer and loaded up limbs with tractor in front of 102 Lenwood Court and unloaded in the maintenance yard.
- Picked up hot tub cover in front of 318 Sir Chandler Drive.
- Picked up mattress and box spring in front of 103 Ketch Court.
- Continue spraying sides of roadways with roundup on Harbourview Drive.
- Replaced knocked down yield sign with new post on Roanoke Drive.
- Unclogged men's toilet in park bathroom.
- Cut grass around and in front of basketball court.
- Collected all park and marina trash cans and put away due to upcoming hurricane.
- Took down flags at front entrance and clubhouse.
- Cut grass at clubhouse, marina and pool area.
- Cut grass at front entrance and Roanoke Drive bus stop.
- Due to Hurricane Arthur arriving early hours of July 4th, John and Jim came in on the 4th and worked two hours each. Jim came in on Saturday and Sunday mornings to make the rounds and open up the park and empty trash and remove. Put up flags Saturday morning at front entrance and modular section in observance of the Fourth of July celebration.
- Put flags back up at clubhouse and front entrance.
- Blew off parking lot at clubhouse.
- Replaced stolen shower head at marina.
- Checked every street in the harbour to document locations of piles of limbs placed on right of way by residents after hurricane. Contacted Dare County to try to ascertain if they would be assisting in removal of storm debris.
- Stood back up ports potty which was blown over at marina.
- Put doggie station post back in ground at marina.
- Picked up hot water heater at 207 Sir Richard East and brought to the maintenance yard.
- Changed out bad sprinkler head at clubhouse.
- Dropped off utility trailer for resident at 110 Sir Walter Raleigh East so he could load up old brush from his yard.
- Put down 15 5/4 boards replacing caps on bulkhead in park due to surging water from Hurricane Arthur.
- Put notices on marquee signs and sandwich board sign about county later picking up storm debris.
- Sprayed glyphosate on parts of Sir Chandler Drive and Roanoke Drive.

- Picked up utility trailer from resident at 110 Sir Walter Raleigh E. full of brush and he cut a check for \$75.00 for the association.
- Took tractor into park and cleaned up storm debris. Also, moved sand and placed around old oak tree where sand was lost due to Hurricane Arthur.
- Took utility trailer into park and loaded up loose debris from storm and unloaded in the maintenance yard.
- Had to purchase disconnect for air conditioner unit at clubhouse.
- Cut grass at front entrance and Roanoke Drive bus stop.
- Replaced old steps and stringers on platform beside wood bin in maintenance yard.
- Cut grass at clubhouse, marina and around pool area.