**DRAFT MINUTES**

**COLINGTON HARBOUR ASSOCIATION, INC.**

**ANNUAL MEETING MINUTES**

**SATURDAY, JUNE13, 2015**

1. **CALL TO ORDER & WELCOME.** The 2015 Annual Meeting of Colington Harbour Association, Inc. was called to order by President Frank Hendricks at 10:00 AM in the CHA Clubhouse in Kill Devil Hills, NC.
2. **ROLL CALL AND VERIFICATION OF QUORUM.** Of the 2413 member lots, a total of 325 lots were represented in person or by proxy, thus the Association’s 10% quorum requirement of 241 lots was fulfilled. Board Members present included Marion Carroll, John Collins, Steve Ornstein, Frank Hendricks, Bill Hentnik, and Dennis Donaldson. Also present representing Cape Management were Paula Burchette and Jillian Ethridge.
3. **MOMENT OF SILENCE.** A moment of silence was observed.
4. **APPROVAL OF AGENDA.** Mr. Collins motioned the approval of the agenda with request to modify moving items A, C, & D under Unfinished Business to New Business, and Mr. Carroll seconded. The motion passed unanimously.
5. **READING / APPROVAL OF 2014 ANNUAL MEETING MINUTES.** Chairman Steve Ornstein read the 2014 draft Annual Meeting Minutes aloud, one correction was noted. Terry Atman motioned that the minutes be accepted as amended, and Sharon Wheless seconded. The motion passed unanimously.
6. **OFFICER’S ANNUAL REPORTS**
7. **President’s Report.** Mr. Hendricks thanked the board for their hard work and dedication during the year and noted Mr. Collins and Mr. Carroll are leaving the board. He also mentioned for everyone to have a safe summer.
8. **Chairman’s Report.** No Report.
9. **1st Vice President’s Report.** Mr. Carroll thanked the association for allowing him to represent for the past 41/2 years and thanked Cape Management for their services.
10. **2nd Vice President’s Report.** Mr. Donaldson said his time on the board has been a learning experience and hopes to go farther.
11. **Secretary’s Report.** Mr Hentnik commented that the drainage problem at the 700 block has been fixed. He reminded all that swimming at the park beach is closed now due to high levels of bacteria and to stop bringing dogs to the beach. Suggested closing the park when the bacteria level is high. He read aloud an article on how waterways become contaminated.
12. **Member At Large Report.** Not present.
13. **Treasurer’s Report.**  Mr. Collins waited to give his report during New Business.

 **VII. UNFINISHED BUSINESS**

1. **Covenant Revisions.** Mrs. Burchette reported that the required 1206 votes were not received. We only received 410.

**VIII. NEW BUSINESS**

1. **Volunteer of the Year Award.** Mr. Hendricks presented the 2015/2016 Volunteer of the Year Award to Ruth and Matt Cooper of High Cotton.
2. **Extension of North and South Jetties.** Mr. Collins gave an update that both Jetties are at 300ft length at this time but that our permit allows us to go an additional 100 feet on each side. He discussed the need for and that approval has been granted to do emergency dredging outside of the normal window which would take place in the month of June 2015 pending approval of the 2015/2016 Budget.
3. **Road Resurfacing.** Mr. Collins explained that we are in our 4th year of a 5 year Roadway Maintenance contract. The roads have been reviewed and suggestions made by Merrill’s Asphalt. The Board has approved the proposal based on the pending approval of the 2015/2016 budget, work will begin immediately.
4. **Reserve Study.**  Mr. Collins reviewed the 3rd and final update on the reserve study. He read aloud an email communication from Jenny Gray Jones and Mr. England from the State of NC. We are encouraged from these emails that the State is going to give CHA $94,615. If these funds are received, they will be deposited into the Capital Reserve Account. John motioned that if these funds are received, the board is authorized to extend the North and Sound Jetties by 100 feet each at a cost not to exceed $95,000 funded from this Capital Reserve. Dave Hope seconded the motion. The motion passed unanimously.
5. **Adoption of 2015/2016 Budget.** Mr. Collins motioned to approve the budget as presented, and Sharon Wheless seconded. The motion passed unanimously.
6. **Oath of New Directors.**  Sharon Wheless takes Oath of Office. Bob Burke was not in attendance and will sign at a later date.
7. **New Management.** Mr. Hendricks thanked Cape Management for their years of service with CHA. Announced that Village Realty will be taking over management as of July.
8. **COMMENTS FROM THE FLOOR.** Mr. Hendricks opened the floor to owner questions and comments. Sharon Wheless questioned the turn over process between Cape Management and Village Realty. Mr. Hendricks stated it is already in place. Gail asked the board what can be done now about the Covenant updates. Mr. Collins and Elizabeth Piff, CHA Lawyer, gave a statement of the direction that the Board will take now. There were a few other comments from members regarding the Covenant proposal making suggestions going forward. David Hope and Ms. Picard questioned the bacteria in the sound, of which the Board addressed as best they could, given this is an environmental health issue. Mr. Russel on HVD asked about no wake in within the Jetty lines. Informed that this is a Marine Patrol issue. Ron Rossi thanked the board for all they do. After all owners had an opportunity to speak, Mr. Hendricks closed the floor to further comments.
9. **ADJOURNMENT -** There being no further business, Mr. Hendricks formally adjourned the meeting at 11:28 AM.