

**MINUTES**  
**COLINGTON HARBOUR ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**March 17, 2015**

**Roll Call & Verification of Quorum:** Board members – Hickman Finch, Bill Hentnik, Frank Hendricks, Steve Ornstein, Marion Carroll, and John Collins were in attendance. Paula Burchette and Niels Moore were in attendance on behalf of Cape Management.

**Proceeding:**

The board meeting was called to order in the Clubhouse at 7:02 pm by Mr. Ornstein.

A moment of silence was observed.

Mr. Finch motioned to approve the agenda. Mr. Hendricks seconded the motion and it was passed unanimously by all in attendance.

After silent review of the Minutes; Mr. Carroll motioned to approve. Mr. Collins seconded the motion and it was passed unanimously by all in attendance.

**ACC:** Chairman Bob Hopkins was not in attendance. Mrs. Burchette reviewed that since the last Board Meeting, 8 new applications were received and approved.

**Crime Watch:** Sharon Wheless reviewed the crime report of the 7 instances in the Harbour since the last meeting. She also spoke about the Crime Watch meeting that will take place on April 9, at 7pm.

**Member Comments:** John Welch had questions pertaining to the Covenants Proposal that was sent to Colington Harbour members. His questions were able to be answered at that time.

**Board Members Reports/Comments:** Mr. Ornstein made a clarification statement of the *Members Comment Section* during Board Meetings, stating that members may comment on agenda items that are being discussed at the Board meeting, however, questions will not be accepted or responded to (Robert's Rules of Order) at that time. Any questions that a member may wish to have answered must be submitted to the Board in writing, in advance of the Board meeting. This is to allow the Board ample time to formulate a proper response. Mr. Ornstein also mentioned there are 3 Board seats up for election and to apply before April 15. Mr. Hendricks commented on the Fire Chief's passing and funeral arrangements as well as an update on the VFW looking for interested ladies to join. Mr. Carroll publicly thanked Sharon Wheless for taking over the Community Crime Watch.

**Manager's Report:** Paula Burchette spoke of the new Association Staff Member, Jill Penn. She also commented that the Covenant Voting Packets had been mailed to all

Property Home Owners and the importance of everyone returning their ballot/proxy for voting in June.

**Old Business:**

- a. Covenant Meetings Update: Mrs. Burchette said it was a success in our continuing efforts to send out the Proposed Covenants Document.

**New Business:**

- a. Association Contract Renewal: Mr. Ornstein stated the Board would review proposals in a closed session immediately following tonight's Board Meeting.
- b. Rhodoms/Harbour View Drainage Project: Mr. Collins stated that our drainage test on Harbour View worked and we need to continue to find someone to complete this job. Mr. Carroll motioned to proceed with finding a contractor or to have our Maintenance Staff complete the job. Mr. Collins seconded the Motion. It was unanimously passed by all in attendance.
- c. Collection Status: Mr. Collins stated that the assessment collection rate is at 97.9%. Mr. Collins made a motion to proceed with 12 unpaid property assessments to go into collections. Mr. Hendricks seconded. The motion was passed unanimously by all in attendance.

**Ratification of Actions Taken Without a Meeting:**

- a. Andy's Ice Cream to enter the Harbour: Mr. Ornstein explained the motion passed allowing Andy's ice cream truck to into the Harbour assuming he is properly insured and there are no complaints with his presence. Any other vendors wishing to enter the Harbour must petition the Board for approval.
- b. No replacement of Zero Turn Mower this year: Mr. Ornstein explained the motion passed to not replace the mower this coming season and to review next year, at this time.

**Member Comments:**

- a. Sharon Wheless voiced a concern about the gate staff not being at their station numerous times of the day. Since she is now on Crime Watch, she is going to make watching the gate a priority.

**Adjourn:** There being no further business; the meeting was adjourned at 7:32 pm.