

**FINAL MINUTES
COLINGTON HARBOUR ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
April 21, 2015**

Roll Call & Verification of Quorum: Board members – Hickman Finch, Bill Hentnik, Frank Hendricks, Steve Ornstein, Marion Carroll, and John Collins were in attendance. Paula Burchette was in attendance on behalf of Cape Management.

Proceeding:

The board meeting was called to order in the Clubhouse at 7:02 pm by Mr. Ornstein.

A moment of silence was observed.

Mr. Hendricks motioned to approve the agenda. Mr. Carroll seconded the motion and it was passed unanimously by all in attendance.

After silent review of the Minutes; Mr. Collins motioned to approve. Mr. Carroll seconded the motion and it was passed unanimously by all in attendance.

ACC: Chairman Bob Hopkins reviewed that since the last Board Meeting, 12 new applications were received and approved. He also commented the need for the ACC Committee to help educate the community on the ACC's purpose.

Crime Watch: Sharon Wheless was not in attendance. Mrs. Burchette reviewed the crime report of the 7 instances in the Harbour since the last meeting. She also gave a brief update of last month's Community Watch meeting. The next meeting is scheduled for May 14, 2015 at 7pm in the Association Clubhouse.

Member Comments: No member comments.

Board Members Reports/Comments: Mr. Hentnik commented the effects of the electronic age and maybe the Community Watch Committee can help to educate our community on staying safe. Mr. Hendricks commented on the VFW dinner on Saturday April 25th at the Colington Firehouse. Mr. Collins commented that we are on track with the budget line items for the year and that the Collection rate is at 98%.

Manager's Report: Mrs. Burchette announced the Maintenance Yard beginning the seasonal hours of Tuesday 11am – 2pm beginning on April 28 with the yard continuing its Saturday hours from 8am – 2pm. She also gave a reminder to turn in all Proxy/Ballots to the Association Office no later than June 10.

Old Business:

- a. Association Contract Renewal: Spoke about later in the meeting under Ratification of Actions.

- b. Rhodoms/Harbour View Drainage Project: Mrs. Burchette updated that Neil Carrigan is looking at the area prepared to give a detailed proposal before our next Workshop meeting in May.
- c. Collection Status: Mr. Collins gave his update on this during the Board Reports/Comments.

New Business:

- a. Jetty Update and Shoaling Issue of Channel: Mrs. Burchette informed the Board that the Jetty project should be completed in 3 weeks. She explained that we are aware of the depth issue in the channel. The only foreseeable cause was from the weather during the time of dredging and the storm that came through a few days later. George Wood will be contacted to see if we can be granted an emergency dredging permit to correct the issue.

Ratification of Actions Taken Without a Meeting:

- a. Draft Budget: Proposed 2015-2016 budget presented by Mr. Collins. Motion by John to accept the proposed budget. Seconded by Mr. Carroll. Motion passed. At the Board Meeting, Mr. Collins also explained the process for approving the budget.
- b. Association to give \$250 for CHY&RC Memorial Day Picnic: Motion by Mr. Collins to provide \$250 towards the Memorial Day picnic. Seconded by Mr. Hendricks. Motion passed.
- c. Member Letter Sent to Board: Motion made by Mr. Carroll to send the report from the committee to member with a cover letter from the Board indicating that the Board will take the recommendations under consideration. Seconded by Mr. Hentnik. Motion passed with 1 excused (Mr. Collins).
- d. Management Contract: Mr. Ornstein announced that the Board voted that as of July 1, Cape Management will no longer be the Management Company. The new Management Company will be Village Realty. Mr. Ornstein did not vote on the motion because of his summer involvement with Village Realty.

Member Comments:

- a. No Member Comments.

Adjourn: There being no further business; the meeting was adjourned at 7:25 pm.