



November – December 2014

# HARBOUR HEADLINES

## Attention Colington Homeowners & Tenants!

The Colington Harbour Association office will be conducting an Information Update of all Homeowners and Tenants. Please see the Owner Information insert in this month's Harbour Headlines for more information. You can also find a copy of the form on our website or pick one up in the office. If you rent your home to tenants, please inform them to visit our office immediately to complete a form and bring a copy of the current lease agreement.

This information will help our office better assist you with questions and concerns as well as update our Barcode System. Please be aware that all homeowners or tenants that have not completed a form and returned for verification by December 22, 2014 will have their barcode deactivated until we are able to verify.

*Thank you for your prompt attention and cooperation in this matter.*



Dear Colington Harbour Homeowners,

I want to thank you for the warm welcome I have received from many of you. Those that I have not yet met, I look forward to meeting you as well. It has come to my attention since taking over as Property Manager that the office does not have up-to-date information on all of our Homeowners and Tenants that I would like to have. The information we are collecting will help us to better communicate and connect with everyone in our community and be more effective and efficient when assisting you.

Please take a moment to complete the Owner Information Form inserted in this issue of Harbour Headlines, and return it to the Colington Harbour Association office no later than December 22, 2014. If you own a home in Colington Harbour and lease it out, please contact the tenant or rental agency as soon as possible and request the tenant to visit our office to complete a Tenant Information Form and bring the current lease agreement. Kindly inform your tenants that the Information Form must be completed by Dec. 22, 2014.

The information we are collecting will also update our vehicle barcode system at the front gate to make it current,

as well. Any barcode that has not been verified in the system by December 22, 2014 will be deactivated until we have a current

Information Form completed on file, and are able to verify the cars associated at each address. Please inform your tenants of this information as well.

You can find a copy of the Information Form in the Harbour Headlines, on our website, or pick one up from the office. You may return the completed form by mail, e-mail (colingtonadmin@embarqmail.com), fax (252) 441-7806, or drop it by the office. Thank you!

Sincerely,

Paula Burchette – Property Manager



## 2014 BOARD OF DIRECTORS

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of North Carolina**

## NEED HEALTH INSURANCE?

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1 45 CFR 155.410(b)

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Pam, a **Local Colington Harbour Resident** is **Marketplace Certified** & can help you find a plan that fits your budget, and help determine if you may qualify for government subsidies.

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A native of Richmond, Virginia, Jennifer and her husband, Jay Sylvia, relocated in the late 80's to enjoy the Outer Banks lifestyle. They have been Colington Harbour residents for 15 years and enjoy boating, fishing, water sports and watching the sunsets with their two sons.

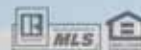
Jennifer has over 25 years of experience in marketing, advertising and real estate. She likes the gratification she gets when helping her clients achieve their real estate goals.

What customer service means to her: "Excellent customer service is identifying my client's needs and fulfilling those needs beyond their expectations."

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# Manager's Report

## Why HOAs Need Professional Management

There's a lot more to managing a community association effectively than you may realize. It's much more than property management; it's also about governance—enforcing rules, conducting elections and more. Your home and your ownership interest in the common elements represent a huge asset—possibly your largest asset. Doesn't it make sense to have a knowledgeable, trained, professional community association manager watching out for your interests? *Consider all they have to offer.*

*Board members fulfill their fiduciary duty by:*

- Professional managers must be aware of many laws and regulations—real estate, corporate and labor laws; federal laws and state statutes and government regulations.
- Professional managers must have a working knowledge of finances, accounting, budget preparation, taxes and insurance.
- Professional managers must have strong personnel management skills—hiring and supervising contractors and staff.
- Professional managers must work and communicate effectively with residents, resolve disputes and facilitate communications.
- Professional managers must have a keen understanding of property maintenance—landscaping, repairs and replacements, facilities upkeep and mechanical maintenance.
- Professional managers coach and mentor the board members who govern the association. They help conduct meetings, supervise elections and ensure compliance with governing documents. Governance is one key area where property management and community management differ.

Cape Management is proud to serve at Colington Harbour's Association & Property Manager. Thank you for your continued patronage, and contact us anytime if we may be of assistance to you.



### Cape Management

Phone: (252) 480-2700 - Fax: (252) 480-2042

Website: [www.capeobx.com](http://www.capeobx.com)

2600 N. Croatan Hwy., Kill Devil Hills, NC 27948



### Colington Harbour Association Inc.

Phone: (252) 441-5886 - Fax: (252) 441-7806

Web: [www.colingtonharbour.net](http://www.colingtonharbour.net)

1000 Colington Drive Kill Devil Hills, NC 27948

## Maintenance Yard Fees

Dare County is now charging the Association \$65/a ton for the commercial bins that are in the Maintenance Yard, so unfortunately we have had to change the fees charged. The discretion of maintenance yard staff will determine if fees differ due to weight and load.

- Miscellaneous Materials = \$5.00 a load
- Full sized pickup truck load = \$10.00 a load
- Materials with trailer, exceeding truck sized load = \$15.00 a load

Please don't take any frustrations you may have on this out on our maintenance staff, and if you have any questions or concerns, feel free to contact the Association office at (252) 441-5886.



## Colington Harbour Yacht and Racquet Club News

CHY&RC Annual meeting was a success and well attended. We had a quorum and passed the budget for 2015. Major pool renovations have begun and hope to have it completed by the end of the year.

### Upcoming Events:

- Nov. 15-Turkey Shoot - Starts 2PM - Dinner at 5PM \$10.00 each
- Dec. 6- Tree Trim night
- Dec. 13- Xmas Dinner-\$15.00

*Come join us if you can!  
All have a pleasant and **HAPPY HOLIDAY!***

## Reporting a suspicious activity

Reporting a crime or suspicious activity is the cornerstone of a Community Watch program. Thanks to all of you for your reporting efforts and diligence this past year. You are a key part in keeping our crime rates low in Colington Harbour.

### REMEMBER: WHEN IN DOUBT ALWAYS CALL:

- The Sheriff's Department at 252-473-3444 will gladly take your call and proceed appropriately.
- Call 911 if your situation is an emergency.

Here are a few examples of what to report.

### WHO WAS IT?

- Name(s) (if known) or physical description(s) (height, weight, age, color of hair/eyes, scars and tattoos)
- Sex, ethnic background
- Clothing worn – shorts, trousers, hat, shoes

### WHAT WERE THEY DOING?

- Walking, running, bicycle, skate board, driving a vehicle, entering a house or car
- Describe the item they were using – Color, make, model

### WHEN WERE THEY DOING IT?

- Date and time
- Have you seen them doing this before?

### WHERE WERE THEY?

- Address or location
- What direction were they going?

**You can still make a report even when you don't have specifics, but observe:**

- Different patterns like traffic at a home or neighborhood that may only occur a few times a week, or a specific day of the week
- People in the neighborhood who don't seem to belong,
- Cars parked or occupied at unusual hours or where not usually seen.
- Open doors or windows.

Remember that calling the **Dare County Community Crimeline** (252) 473-3111 or 800-745-2746 is a safe way (anonymous) to report suspected crimes. CrimeLine **financially rewards** those tips that lead to an actual arrest. Check out the web site at [www.darecommunitycrimeline.org](http://www.darecommunitycrimeline.org)



**Cristina Garey**  
**(252) 256-0996**

**I'm still here!** Living and working in Colington; please let my 30 years of Colington Harbour experience work for you. I specialize exclusively in Colington Harbour and I am 5 minutes from your property every day. I strive to always keep your best interest in mind and that is a promise.

*Other agents come and go but Cristina Garey is still in Colington, after all these years.*

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## Community Watch Report Crime Report - September, 2014

### Broadbay Drive

Credit card fraud

### 400 Block Colington Drive

Suspicious condition, male on bike in yard, did not locate

### 900 Block Colington Drive

Suspicious person, a highly intoxicated person was located and escorted to his home.

### 300 Block Harbourview Drive

Noise disturbance, barking dog

### 400 Block Harbourview Drive

Careless and reckless cars speeding in the area

### 1100 Block Harbourview Drive

Suspicious condition, Subjects reported at home with flashlights were the police.

### 1900 Block Harbourview Drive

Suspicious condition, subject possibly peeping into windows

### 400 Block Kitty Hawk Bay Drive

Suspicious condition, open door at residence, found ok.

**Kitty Hawk Bay/Colington Drive** - Injury to real property, subject ran car into school bus stop

### Lake Court

Injury to personal property, tires slashed on car

### 200 Block Roanoke Drive

Suspicious vehicle, ended up being a neighbor's car parked in another driveway.

### 300 Block Sandpiper Drive

Suspicious juveniles around a vacant house

### 100 Block Seagull Drive

Larceny of a bicycle, same was recovered and returned.

### 200 Block Soundview Drive

Noise disturbance, barking dogs.

***Drive carefully and watch out for children. Lock your cars and houses!***

***CALL the Dare County Sheriff's Office to investigate suspicious activity. (252) 473 3444, or 911 IF AN EMERGENCY!***

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## Colington Fire Department

### Need For Active Volunteer Firefighters Increases

For this issue, we wanted to focus on a couple of important topics that have recently affected your fire department. Thanks for taking the time to read our articles and stay informed about what we do in the community. Visit our website at [www.colingtonfd.com](http://www.colingtonfd.com).

### No Parking In Front Of or Beside Fire Hydrants

Occasionally we receive phone calls from the community, or firefighters come across vehicles and boats that are parked too close to fire hydrants. This presents a serious safety risk to both folks that are experiencing a fire and those of us that are fighting the fire. Blocked hydrants cause delays and even force us to use hydrants that may be a thousand feet or more from where we need our apparatus. NC law requires 15 feet of clearance in front of a fire hydrant, and on either side. Fences may not be placed within 3 feet of a hydrant, as it greatly interferes with firefighter access to hydrants. Vegetation that obstructs hydrants must be removed as well. If you are not able to clear obstructions, or if it appears your hydrant is damaged or otherwise needs attention, please call the Dare County Water Department or us so that action can be taken to restore the hydrant to full use before it is needed and found to be unusable.



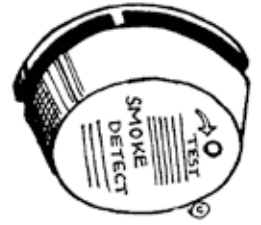
**Move To  
The Right  
For Siren  
And Light**



We can't stress enough how important it is to yield to emergency vehicles. It's the law, and it allows Fire, Police and EMS to safely and quickly respond to emergencies. Whether we approach from the rear or from the opposite direction, pull to the right shoulder as soon as you can do so safely. This is very important on the narrow roads throughout Colington. On divided lane highways, such as Croatan Highway, when we approach from the rear, pull to the right shoulder as soon as you can do so safely. Never pull into the left turn lane. That is one of the most unsafe moves you can make. If you are stopped at a red light, stay put. Don't try to move out of the way. We are trained to safely navigate around stopped cars. And remember, "Move to the right for siren and light"!

### Test Those Smoke Alarms

October 5-11 was National Fire Prevention Week, and firefighters across the country visited schools, held open houses and related activities to share life safety education with everyone. CVFD was part of a team of firefighters that visited Kitty Hawk, First Flight and Nags Head elementary schools to teach fire and life safety to students.



One major problem that affects households everywhere, including right here in Dare County, is non-working smoke alarms. Did you know that a working smoke alarm more than doubles your chances of surviving a fire in your home? Most fatal fires occur in residences late at night or very early in the morning, when nearly everyone are asleep. Smoke only deepens a person's sleep, making a simple smoke alarm a true life saving device when installed and maintained according to manufacturer's standards. Test your alarm at least once a month, and if has a 9 volt battery, replace it annually, even if it is just a backup battery for an electric smoke alarm. Clean and vacuum them often, to prevent false alarms and allow for better sensitivity to smoke. Replace smoke alarms that are older than ten years as they will lose their efficiency after that period. Call us for more information at (252) 441-6234.

### Annual Spaghetti Dinner Scheduled for November 8th.

The annual Spaghetti dinner is scheduled for Saturday, November 8th. Come enjoy a fine meal of home-made spaghetti, salad, fresh bread and desserts. Dinner is served from 5 p.m. until 8, or while it lasts. Take out also available. Proceeds benefit our ongoing equipment purchases.



### Heroes wanted.

Your fire department is always looking for a few good men and women to become volunteer fire fighters. We rely heavily on volunteers. Training drills are held on Tuesday evenings. Experience is not necessary, but a willingness and ability to serve your neighbor is. Call or drop by the fire station to speak with someone about the exciting possibilities of becoming a fire fighter. (252) 441-6234. Visit our website at [www.colingtonfd.com](http://www.colingtonfd.com)



## See You Later, Summer!

It's that time of year—you're exchanged your swimsuit for sweaters and scarves just in time to roll up your sleeves and prepare your home for cooler weather. Consider adding the following items to your winterization checklist, and ensure your home is in tip-top shape for the fall and winter seasons.

- Update your window treatments. Consider switching to a denser curtain fabric for the winter months to keep your home feeling cozy and keep heating bills low.
- Schedule appliance check-ups. Your HVAC system, air ducts and hot water heater should be checked by a licensed professional to ensure all elements are in good shape for the change in weather.
- Check for leaks in the roof, possible cracks in attic windows and insufficient insulation.
- Replace weather stripping. Doors and windows need extra help to hold heat inside your home. Inspect all door and window perimeters for cracks or tears in your current weather stripping.
- Deep clean and de-clutter. Thoroughly clean your home's nooks and crannies inside and out. Ensure electrical cords, outlets and air vents are dust- and clutter-free; tidy up garages and storage areas; and clear any debris from your home's exterior, especially around vents and drains.

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