**Colington Harbour Association**

**Board of Directors Meeting**

**07/19/2016**

Chairman Frank Hendricks called the Colington Harbour Board Meeting to order at 7:00 PM at the Colington Harbour Club House. Those in attendance and constituting a quorum were:

Present: Frank Hendricks, Hickman Finch, John Collins, Sharon Wheless and Bill Hentnik. Stephen Ornstein. Dennis Donaldson was absent.

Others Present: Bob Oakes (Village Realty), Karl Kniffin (Village Realty), Elisabeth Silverthorne (Association’s legal counsel)

Mr. Hendricks announced that Billy Brown died July 12, and asked to remember his family.

A moment of silence was observed.

Mr. Hendricks asked for a motion to approve the agenda.

Mrs. Wheless asked to remove the word “closed” from the “motions made during closed board meeting”.

Motion: Sharon Wheless

Approve the agenda with change.

John Collins seconded the motion. VOTE: Ayes, unanimous.

Action: Mr. Kniffin

Remove the word “closed” from the agenda.

Mr. Hendricks asked for a motion to approve the May 17, 2016 Board meeting minutes.

Motion: John Collins

Mrs. Wheless amended the motion and asked to add who seconded the motions to minutes going forward.

Steve Ornstein seconded the motion with change. VOTE: Ayes, unanimous.

Action: Mr. Kniffin

Add who seconded all motions to minutes.

ACC Reported the following; Twelve applications were submitted since the meeting in May, which included; three fences, two new houses, two additions and five marine. There were nine applications that were denied for various reasons in addition to the twelve.

**Board Member Reports:**

Mr. Hendricks reported the new ladder truck for the Colington Fire Department is now in service.

**Member Comments:**

Christine and Jay Haws presented and read a letter to the Board and membership, regarding a confrontation between Mr. Hendricks and Mr. Haws. (Included letter as attachment 1) They asked for his removal from the Board.

Mrs. Silverthorne advised Mrs. Haws that the steps for removal of a Board member could be found in Article V section 6 of the bylaws. The Board could only remove Mr. Hendricks as Chairman, not from the Board completely.

Ryan Hatch, 227 Sir Richard East, requested to have the association send an email about the meeting as a reminder, a copy of the minutes from previous meeting and the agenda prior to the meeting so residents will know what will be discussed. Mr. Hatch was concerned with the boats that seemed to be abandoned in the marina. Management informed Mr. Hatch the boats were not abandoned and all the slips have been paid for the year. Mr. Hatch also asked if there could be signs put up in the marina telling people to clean up after their pets.

Denise Collins- Ms. Collins wrote a letter to the president, Mr. Donaldson on June 20th, regarding billing inaccuracies and has not received any response as of the July 19th meeting. Ms. Collins wanted to inform the board that the website was not currently reflecting the proper information. Ms. Collins lastly expressed her concern over the lack of parking lot monitoring and enforcement by the guards.

Jim Soles wanted to make sure the vacant lots were still being cut. Mrs. Wheless informed the members that the lots were still being cut. The Board has also authorized the current person to work more hours to be able to catch up on the mowing. Another concern was the height of 1712 Harbour View Drive and the storm water drainage. The ACC chairman, Bob Hopkins, informed Mr. Soles there will be landscaping and the swales installed on the property to alleviate the issue.

Dallas Bossola- 316 Colington- Mrs. Bossola was concerned with the criminal activity at and around the basketball courts in the early morning hours and requested management to address the problem.

Mr. Hendricks introduced Jay Tutewiler with Dominion Power.

Mr. Tutwiler discussed the following project to improve reliability to the Colington Harbour residents. There are two phases in which the project is to be completed. Phase one provides a new Step Down transformer located beside the existing transformers and Mann Court. There would be a new 3 phase underground line installed from this location, across the existing right away, to Harbour View drive and terminate just south of Sir Richard. All existing overhead line at this location is currently a two-phase line. The proposal is to add an additional wire, making this a 3 phase line and upgrade the existing overhead facilities near Sir Richard to Rhodoms Drive. The second phase of the project provides a new underground line from an existing Step Down transformer located at Mann Court. This new three-phase line will be installed in the existing right away over to Harborview Drive then head north on the east side of Harborview Drive. These underground cables will cross Harborview Drive at the Colington Drive intersection and head north along the west side of Colington Drive and terminate just north of Soundside Drive. The second phase of this project also includes some overhead line upgrades to the existing overhead lines along Colington Road from Mann Court to just beyond Island Drive. (See attachment 2 and 3 for diagram) Project will start winter of 2016 and be completed within the 2017 year.

**Management Report:**

Mr. Kniffin presented the following management report; The Asphalt Maintenance for this year should be completed by the end of the week but the weather is a big factor in completion.

 The bathrooms have been vandalized at the sound front park several times already this season. The association has purchased cameras and the cameras will be installed on the ramps so who is entering and exiting the park can be seen. Until this is up and running the park bathrooms will be locked at 7pm.

The Maintenance department is currently building and installing exit ladders for all of the piers in the marina and the dock in the park. They should be finished and installed by mid to end of next week. They will also be adding reflectors on the outside pilings of each slip.

The association foreclosed on a property at 202 Sir Richard East.  The Board is soliciting offers to list the property, and will choose an agent based upon their judgement of the best representation and commission rate for the Association.  Interested agents should email chamanager@embarqmail.com

There have been a lot of reports of dogs running loose in the Harbour. Please remember there is a leash ordinance in Dare County. Do not walk your dogs without a leash, regardless of how well trained or how old they are. Also please do not open your front door to let them out, unless you have a fence up there is a good chance they will not just stay in your yard.

Rhodoms Drive has had drainage problems and has been an ongoing issue. Merrel’s Asphalt will be giving an estimate on completing the project and installing a French drain.

**Motions Made During Board Meeting;**

**Motion:** **Mr. Collins**

Mr. Kniffin will contact Phil Sawyer to see if crown vetch seed would work or if there is a better alternative.

Mrs. Wheless seconded the motion. VOTE: Ayes, motion passed by all in attendance. Mr. Donaldson will submit his vote in writing.

**Member Comments:**

Mr. Hopkins mentioned that if people keep parking in helipad the helicopter will not land. There was discussion about enlarging the zone around the marked pad.

Action: Mr. Hopkins

Mr. Hopkins will find out what size the helipad is required to be through the fire department and Dare County, by the next morning Board meeting.

Motion: Mrs. Wheless

Motion to adjourn.

Steve Ornstein seconded the motion with change. VOTE: Ayes, unanimous.

Meeting adjourned 8:30 PM