**The Colington Harbour Association, Inc.**

**Board of Directors**

**10/20/2015**

The Colington Harbour Association Board of Directors met on October 20, 2015 at 7:00 p.m. at the clubhouse. Steve Ornstein, Frank Hendricks, Hickman Finch, Sharon Wheless, Bill Hentnik, and Bob Burk were present. Karl Kniffin, Association Manager was present representing Village Realty. Elisabeth Silverthorne was present as the Association’s legal counsel. Dennis Donaldson was absent.

Mr. Ornstein called the meeting to order. Those present observed a moment of silence.

Mr. Hendricks then informed those present of the passing of one of the long time guards on Monday, Donna Welch. Mr. Ornstein informed the members of an online fundraiser for the family to help with some of the costs.

**Approval of Agenda:** On a motion by Mr. Burk and a second by Mrs. Wheless, the agenda was approved as submitted by all in attendance.

**Approval of Minutes:**  Mr. Hendricks made a motion to approve the minutes as presented. Mr. Burk seconded the motion and the motion passed by all in attendance.

**ACC Report** – Mr. Kniffin reported that there were applications for four new homes, four docks and/or bulkheads, four decks and/or additions and three fences. Information on how many of those applications were approved was unavailable.

**Crime Watch Update**- Mr. Wheless presented the following report; September Colington Harbour Calls for Service: (not including Deputy initiated activity where no arrests were made charges cited, yet or miscellaneous barking dogs and/or 911 misdial type calls.)

**Damage to Property**

E Swan Ct in the Modular Section - Damaged Gate

400 block of Harbour View Dr. - Vehicle scratched by thrown object

300 block of Sandpiper Dr. - Damaged patio furniture

100 block of Colington Dr. - Trees ran into by vehicle

**Suspicious Vehicle/Person**

W Swan Ct

**Assaults**

200 block of Kitty Hawk Bay Dr.

400 block of Harbour View Dr. (x2)

100 block Craigy Ct

**Arrests**

Warrant arrest 500 block of Harbour View Dr.

Warrant arrest 600 block of Colington Dr.

**Board Member Reports /Comments – No member comments**

**Member Comments**

None

**Management Report :**

Mr. Kniffin presented the following management report:

Management Report

* Tree Trimming- Trimming has been completed around the Harbour and in the modular section up to the 14’.6 mark over the roadways to be in compliance with all the safety codes so firetrucks and school busses are not hitting them. Mrs. Wheless questioned why it had been completed without the Board selecting the contractor. Mr. Kniffin responded that he had been asked by the Board to acquire three estimates using a request for proposal to ensure that all were bidding to the same specifications. The bidding was done as requested and Mr. Kniffin then consulted with Mr. Burk to verify that the cost was within the approved budget and chose the contractor that was the best fit.
* Rhodoms Drainage- This project will be started in the next week to take care of the drainage issue on the corner lot. Maintenance has been waiting for the water level to drop a little and for the ground to dry out that area. The utilities are scheduled to be marked in the next couple of days. The maintenance crew will be performing this work and it will be very similar to the repair on the corner of Harbour View and Joust Ct.
* Harbour Headlines- The office received the final version and will be printing over the next couple of days and getting them sent out via email and USPS.
* Permit Renewal for Jetties –Mr. Kniffin spoke with the NC dept. of Coastal management last week and has sent in the proper documentation needed for the extension of the CAMA permit. The Department of Coastal Management said it can take up to a month to hear back.
* Memorial Fund- The office set up a “gofundme.com” account for Donna Welch’s family. It is a fundraising website and this will alleviate some of the costs associated with her death. So far the account has raised $1500.

**Old Business**

There was no old business.

**New Business**

There was no new business.

**Ratification of Actions Taken without a meeting**

Mr. Ornstein stated that there was a motion passed in the workshop to change the monthly night Board meetings to bi-monthly starting in January. This will mean the meetings will be January, March, May, July, September and November. The annual meeting will still be in June. The Board feels this might increase attendance at the meetings and add more value to them.

**Adjournment**: Mr. Finch motioned to adjourn and Mrs. Wheless seconded it. Motion passed by all in attendance. 7:16pm

**Executive Session**