

COLINGTON HARBOUR MAINTENANCE DEPARTMENT

Detailed Monthly Activities Report

September 17 – October 12, 2012

Jim Roberts, John Kottas, Paul Deaver

- Cleaned park bathrooms and emptied trash cans inside park and pool area.
- Brought in park swim area buoy's and floats for the season and power washed buoy's and floats.
- Moved a pile of dirt in the 700 block of Harbourview Drive with tractor.
- Sprayed glyphosate on both sides of Outrigger Drive, Banks Court and both sides of Colington Drive to kill grass on edges of roadway.
- Set up tables and chairs for monthly meeting at clubhouse.
- Took down flags at front entrance and clubhouse due to upcoming storms.
- Put up notices on both marquee signs about upcoming monthly meeting at clubhouse.
- Brought upstairs at clubhouse forty chairs for crime watch meeting.
- Took zero turn mower out into harbour and cut lots that have now dried out.
- Cut back hanging limbs and vines that was blocking view of dangerous curve sign at 506 Harbourview Drive.
- Set up chairs for crime watch meeting at clubhouse.
- Built 2x6x8' bench for Roanoke Drive school bus stop.
- Secured bench at Roanoke Drive school bus stop.
- Placed notices on front entrance marquee about political signs not allowed in yards and right of ways.
- Cut grass at clubhouse, marina, pool area and front entrance.
- Put Harbour Court and stop sign on new 4x4 post due to someone hitting old post and placed back in ground.
- Fixed broken spot light at guard house.
- Blew off parking area of leaves at clubhouse.
- Sprayed glyphosate on needed areas near pool.
- Put male and female ends on hoses that were damaged when being used at 618 Harbourview Drive.
- Took tractor and utility trailer to park and picked up damaged picnic table and damaged bench, loaded into trailer and placed another bench in the park and cut grass with the bush hog.
- Fixed broken spot light at guard house.
- Cleaned park bathrooms and emptied trash cans in park.
- Put Harbour Court and stop sign on new posts and placed back in ground.
- Blew off parking lot of leaves at clubhouse .
- Sprayed glyphosate on areas near pool area at entrance to park.
- Picked up political signs inside of harbour and brought to the maintenance yard.

- Put male and female ends on shop hoses at shop.
- Took tractor and utility trailer to park and picked up damaged picnic table and bench and placed another bench in park and cut grass in park with bush hog.
- Cut grass at marina, pool area and front entrance.
- Took tractor to park and moved sand around and underneath swing set.
- Moved thirteen cases of paint downstairs to men's bathroom at clubhouse.
- Cut drainage ditch 800 block of Harbourview Drive.
- Fixed lattice on trash container at Kitty Hawk Bay Drive bus stop.
- Took zero turn mower into harbour and cut lots and right of ways.
- Installed new emergency light for downstairs in clubhouse.
- Put water seal on newly built bench for school bus stop on Roanoke Drive.
- Painted new letters on Lenwood Court street sign and placed back on post.
- Moved community watch signs from Ketch Court to Kay Court and mounted them on bus stop posts.
- Assisted Judy Welch with pulling up summer flowers at front entrance flower beds. Pulled up nut grass in flower bed and spread colored mulch inside flower bed.
- Put up Caution-Speed Bump signs on posts and into ground on Colony Lane.
- Paul cut up brush with bush hog inside maintenance yard.
- Started exchanging rusted bolts on playground slide with new stainless steel bolts and nuts.
- Secured with spikes speed bumps in the 100 block Colony Lane.
- Cut up abandoned boat 200 block Huron Court, loaded onto utility trailer with tractor and brought to the maintenance yard.
- Put notices on front entrance marquee and modular section concerning upcoming monthly meeting and large item pickup.
- Took pool covers down to pool area.
- Took flowers down to front entrance where volunteers planted them.
- Cut grass clubhouse, marina, pool area and front entrance.
- Picked up trailer load of tree limbs that were cut at front entrance.
- Continue cutting remaining lots that need cut inside the harbour.