

**DRAFT MINUTES
COLINGTON HARBOUR ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
NOVEMBER 16, 2010**

Roll Call & Verification of Quorum: Don Brady, John Collins, Marion Carroll, Frank Hendricks, Dennis Linkous and Melissa McAllister were in attendance. Present on behalf of Cape Management were Deke Bolte and Niels Moore.

Proceeding:

Meeting called to order in the Clubhouse at 7:00 PM by Chairman Carroll.. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Hendricks motioned to accept the agenda, and Mr. Brady seconded. The motion carried unanimously.

The minutes of the October 19, 2010 Board Meeting were read silently. Ms. McAllister motioned to approve the minutes as written, and Mr. Hendricks seconded. The motion carried unanimously.

ACC Report: Bob Hopkins stated that he just returned to ACC duty, and is recovering from surgery. No further updates were provided to the Board.

Crime Watch Report: Jerry Raveling indicated several breaking and entering crimes have occurred recently within the Harbour: A vehicle located on Soundview on October 19th; Five vehicles located on Sir Chandler on October 30th (loose change stolen); Police believe youths may be involved. Mr. Raveling also relayed the results of November's Dare County elections, where Doug Doughty unseated incumbent Sheriff Rodney Midgett. Consequently, it is his understanding that a number of personnel changes may occur prior to December 1st.

Comments from the floor: Mr. Carroll opened the floor to comments. No Association members provided comment. Mr. Carroll closed the floor.

Reports or General Comments from the Treasurer: Mr. Collins distributed the Association's balance sheet and budget variance report, and briefly reviewed the financial situation. He stated that unpaid assessments are tracking somewhat behind, and that Cape has undertaken increased collection efforts.

Manager's Report: Mr. Bolte highlighted the Property Supervisor's report in the meeting package, and stated: The Clubhouse bathroom wall painting project is complete; An amber alert light is now available for use during community patrols; An estimate of \$600 was received for asphalt repairs to the Clubhouse parking lot; An estimate of \$11,160 was received for a barcode scanner and accompanying materials; Other projects/activities proceeding on schedule.

Old Business:

- A. Jetty Update.** Scott Small updated the Board on the progress of his firm on the ongoing jetty project. He relayed that the weather has cooperated over the past month, and the jetty is now 80-85% complete. However, some of the sheet board that his firm had hoped to recycle was unusable due to wormwood damage. As a result, Mr. Small projects that an additional materials of 50-60 sheet boards are necessary; however, associated labor expenses are expected to remain the same. Ms. McAllister motioned that Mr. Small's firm meet with John Cece as an agent for the Association to acquire repair permitting for additional necessary work on the Soundside park groins. Mr. Hendricks seconded the motion, and it passed unanimously.
- B. Bar Code Scanner.** Mr. Bolte stated that the Association has an estimate of approximately \$11,000 for a bar code scanner and accompanying materials for the front gate. While this project is evaluated, current vehicle decals will be extended and not expire at the end of this year. Mr. Hendricks motioned to purchase boat decals for the upcoming year at an estimated cost of \$1,500. Mr. Collins seconded the motion, and it passed unanimously.
- C. Covenants Committee.** Ms. McAllister relayed that Ken Pagurek has taken the lead on the Covenant revisions issue, and due to his meeting absence, the topic was not addressed.
- D. Groundwater Contaminant Attorney Invoice.** Mr. Collins questioned if the Association should attempt to charge back the attorney's fees resulting from the groundwater inspection inquiry. Following brief discussion, Mr. Collins suggested tabling the issue, and paying the current invoice.

New Business:

- A. Dare County Recycling.** Dare County employee Carl Walker reviewed options for potential community recycling containers at the front entrance, and distributed photos illustrating an existing site. Mr. Walker indicated that collection would normally occur two times per week, and the County wouldn't charge any fees for this service. Following discussion, Ms. McAllister motioned that Mr. Bolte coordinate with Mr. Walker to establish a temporary trailer during January and February, and that the Association promote recycling during this trial period. Mr. Hendricks seconded, and the motion passed unanimously.
- B. Sidewalk Committee.** Mr. Moore provided background on interest expressed by homeowners for the Association to evaluate the potential construction of sidewalks / bike paths along certain streets within the Harbour. While opinions vary greatly on such a project, Mr. Moore recommended a Board resolution to create a Sidewalk Committee of interested parties to provide an evaluation and recommendations to the Board for its consideration. Mr. Hendricks motioned to create a Sidewalk Committee. Mr. Collins seconded, and the motion passed unanimously.
- C. Colony Lake Pollution Testing.** Mr. Bolte stated that an owner recently expressed concern over the condition of Colony Lake following a fish kill several years ago. Based upon Board input, he will contact the NC Department of Natural Resources and investigate potential testing and restocking.
- D. Radar Patrols.** The Board discussed potential Dare County radar patrols within the Harbour, and directed staff to publish information about this topic in the upcoming Harbour Headlines.

Comments from the floor: Mr. Carroll reopened the floor to comments. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

Adjournment: There being no further business, the meeting was adjourned at 8:01 PM.