

**FINAL MINUTES  
COLINGTON HARBOUR ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
FEBRUARY 15, 2011**

**Roll Call & Verification of Quorum:** Don Brady, John Collins, Marion Carroll, Frank Hendricks and Dennis Linkous were in attendance. Present on behalf of Cape Management were Deke Bolte and Niels Moore.

**Proceeding:**

Meeting called to order in the Clubhouse at 7:00 PM by Chairman Carroll. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Hendricks motioned to accept the agenda, and Mr. Collins seconded. The motion carried unanimously.

The minutes of the January 18, 2011 Board Meeting were read silently. Mr. Collins motioned to approve the minutes as written, and Mr. Brady seconded. The motion carried unanimously.

**ACC Report:** Bob Hopkins stated that the ACC has received 12 applications since the last Board meeting.

**Crime Watch Report:** A letter of resignation from Jerry Raveling was reviewed by the Board. No report was provided. The Board noted that it is now seeking a replacement for Mr. Raveling to serve as Chair of this Committee.

**Comments from the floor:** Mr. Carroll opened the floor to comments. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

**Board Members Reports / Comments:** Mr. Collins reviewed updated financials presented before the Board. Since the last Board meeting, a few general ledger categories were consolidated. As exhibited by the budget variance report, several revenue categories continue to run behind schedule including dues collection, boat slip rentals and interest on reserves. The Board continues to actively address dues collections, but interest on reserves will continue to lag due to lower interest rates.

**Manager's Report:** Mr. Bolte highlighted his Property Supervisor's report in the meeting package. Staff has received very positive response to date regarding the new recycling effort at the entrance. The trailer is scheduled to continue through end of month, but staff is seeking a more permanent solution. Staff has refurbished the front entrance. A message board for modular section is in the works. OBXcams.com is now functional with multiple views within the Harbour, and will soon be available on the CHA website, as well. Mr. Bolte noted that these cameras are at no cost to the Association. Shoulder scraping of roads is still in progress in advance of paving / sealcoating this Spring.

**Old Business:**

- A. Foreclosure Policy.** Mr. Moore indicated that the Board authorized Cape to proceed forward with the legal process to foreclose on up to six properties, initially, for failure to remit annual association dues. Cape will forward the most egregious accounts to collections, and advise the Board as to the status of these accounts in the future.
- B. Annual Dues Assessment.** Mr. Collins relayed the most recent annual cost of living indices for Dare County and the United States which will result in a 4% increase in the 2011/12 annual dues assessment (\$210).
- C. Paving / Basketball Court Resurfacing.** Eric Morrison provided an update on the upcoming paving / resealing projects. Rhodams has deteriorated too much to allow potential slurry paving. Mr. Bolte presented a package of vendor quotes and options to the Board for Quork, Lee, Sunset and Harborview. The Board will review these quotes in executive session and award these projects shortly.
- D. Bar Code Scanner.** Mr. Bolte indicated that the March 1<sup>st</sup> remains the target date for installation.
- E. Beach Groin Repair / Replacement.** Scott Small relayed that he had no updates on the status of this project.
- F. CAMA Major Permit Status.** Mr. Bolte indicated that George Wood continues to proceed forward with the permit process.

**New Business:**

**A. Newsletter Distribution.** Mr. Moore stated that Cape has amended the association database to allow members the option to 'opt out' of hardcopy versions of the newsletter, and instead only receive electronic versions. Cape will notify current eNews recipients of this change and publicize this option in hardcopy future issues and on the neighborhood message board.

**Comments from the floor:** Mr. Carroll reopened the floor to comments. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

**Adjournment:** There being no further business, the meeting was adjourned at 7:50 PM.