

**MINUTES  
COLINGTON HARBOUR ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
JULY 19, 2011**

**Roll Call & Verification of Quorum:** John Collins, Marion Carroll, Frank Hendricks, Dennis Linkous, Ken Pagurek, Stokes Segeers were in attendance. Present on behalf of Cape Management was Niels Moore.

**Proceeding:**

Meeting called to order in the Clubhouse at 7:00 PM by Chairman Carroll. A moment of silence was observed.

The meeting agenda was reviewed. Mr. Hendricks motioned to accept the amended agenda, and Mr. Collins seconded. The motion carried unanimously.

The minutes of the May 17, 2011 Board Meeting were read silently. Mr. Pagurek motioned to approve the minutes as written, and Mr. Collins seconded. The motion carried unanimously.

**ACC Report:** No report was provided.

**Crime Watch Report:** No report was provided. The Board noted that it is still seeking a replacement for Mr. Jerry Raveling to serve as Chair of this Committee. Mr. Collins recommended that staff contact Mr. Dave Hope as a potential replacement.

**Comments from the floor:** Mr. Carroll opened the floor to comments. Jean Graham concerned about erosion issues and the unkempt appearance of a neighboring Clipper Court property, and requested that the Board impel the owner to maintain the property. Board directed staff to send a letter requesting the owner to immediately bring property appearance into compliance with CHA covenants. Jack Leonard commented that the Harbour Headlines issue was the best ever to date, and commended Mr. Pagurek on his articles. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

**Board Members Reports / Comments:** Mr. Collins presented a verbal summary highlighting the financial condition of the Association to the Board. Mr. Hendricks reported that the fire boat lift was recently repaired, and is now operational. Mr. Pagurek thanked all for attending the recent Annual Meeting. Mr. Pagurek directed staff to remind residents about the federal offense of tampering with mailboxes in the next Harbour Headlines.

**Manager's Report:** Mr. Moore relayed to the Board that Mr. Bolte was on vacation, and therefore, he would present Mr. Bolte's Property Manager's report as presented in the meeting package.

**Old Business:**

- A. Bar Code Scanner.** Association staff has continued issuing barcode decals and, to date, has installed approximately 3,000. Anthony Overman has begun final integration of the gate / barcode scanner hardware and software, and staff has begun data entry to complete the process.
- B. Bus Stop Shelter.** Staff has coordinated with Gary Frazier on the location of bus stop shelters, and 6' x 6' pilings are already in place. Construction of shelter roof structures to follow shortly.
- C. Paving / Basketball Court Resurfacing Update.** Slurry paving has been completed on Lee, Quork and Sunset drives. Merrill Asphalt has completed crack filling, and is in the final stages of seal coating.
- D. Beach Groin Repair / Replacement.** Bid packages for beach groins were sent out, and bids have been received. However, due to the disparity of bids from contractors, the bids and material lists remain under review.
- E. CAMA Major Permit Status.** The permit is in the final stages of review. There is also a possibility of adding the dredging of Harbour canals to the permit after approval of the initial proposal.
- F. Recycling Shed.** Association staff has coordinated with Mr. Carroll on the recycling shed design and construction. Staff met with Buddy Shelton, Dare County Building Inspector, to obtain applications for the shed and to discuss design. The Association will need to apply for building permits prior to construction.

**G. Storm Drains.** Following recent rain events, staff toured the Harbour to determine potential locations for additional drains to prevent flooding. Staff has contacted Jason Wall, and will continue to coordinate with him on subsequent installations.

**New Business:**

**A. Multi-Use Path on Colington Road.** Mr. Moore relayed that staff recently worked with the Board to draft a resolution in support of a multi-use path on Colington Road. Dare County and Kill Devil Hills has also drafted similar resolutions, and all were passed on to the North Carolina Department of Transportation.

**Comments from the floor:** Mr. Carroll reopened the floor to comments. Scott Smalls discussed the jetty proposals, and questioned the current status. After all owners had an opportunity to be heard, Mr. Carroll closed the floor.

**Adjournment:** There being no further business, the meeting was adjourned at 7:36 PM.