

# COLINGTON HARBOUR MAINTENANCE DEPARTMENT

## Detailed Activities Report February 20 – April 13, 2012

Jim Roberts  
Paul Deaver  
John Kottas

### PROJECTS COMPLETED

- Primed pump and turned on irrigation system at front entrance and adjusted heads.
- Repaired break in water line where truck crossed over curb and ran over valve box in zone 3.
- Unloaded new swing sets onto pallets from delivery truck at marina.
- Put up tables and chairs for monthly meeting at clubhouse.
- Turned on all zones for adjustments on front entrance irrigation system.
- Took down tables and chairs after monthly meeting at clubhouse.
- Took down notices about monthly meeting on both marquee signs at front entrance and modular section.
- Changed out halogen light at front entrance wall.
- Dug trench for wire for fire boat camera.
- Cut grass at front entrance, weedeated around flower beds and blew off roadway debris.
- Cut grass at clubhouse, marina and pool area.
- Primed pump and started irrigation system at clubhouse.
- Cleaned out gas heater in guard house.
- Built four 18" by 24" boxes to hold concrete for swing set legs in park.
- Changed door handle on door downstairs exiting clubhouse.
- Fixed flat tire on front of Kubota tractor.
- Put caution tape on and around rocket slide warning kids to stay off for safety reasons.
- Took down slide on rocket playground equipment due to safety reasons in park.
- Ordered 30 bags of concrete to be delivered at marina for swing sets.
- Bolted metal slats on rocket playground equipment at entrance to keep kids from climbing equipment due to safety reasons.
- Took tractor to park and dug out four holes and placed forms in place to secure swing set in concrete.
- Picked up debris at end of empty lot that floated there during last year's hurricane such as paint cans, roofing shingles, wood at 102 Harbour Court and disposed of in the maintenance yard.
- Picked up abandoned bike with flat tires at bike rack on Ketch Court and brought to the yard.
- Unloaded swing sets using tractor from crate and placed swing sets in park. Removed crate and packing materials and unloaded in the maintenance yard.
- Cut grass at front entrance, edged, weedeated around flower beds and blew off debris on roadway.
- Cut grass at bus stop on Roanoke Drive.
- Put up new basketball net at basketball court.
- Cut high grass behind basketball court.
- Changed Roanoke Drive sign onto another post making sign more visible for drivers.
- Cut back crepe myrtles behind clubhouse that suffered damage during Hurricane Irene.
- Filled in pot hole with asphalt road patch 400 block Harbourview Drive.

- Filled in pot hole with asphalt road patch 200 block Prince Charles Court.
- Filled in pot hole with asphalt road patch in front of 237 Soundview Drive.
- Put up one way and do not enter signs for Mann Court and moved community watch sign closer to entering Mann Court.
- Secured sand fence on hill on Clipper Court which had partly fallen due to high winds.
- Took tractor to park and set swing set in place and mixed 28 bags of concrete to secure base.
- Cut grass at clubhouse, pool area and marina.
- Cut grass at front entrance.
- On rounds picked up trash along roadways.
- Got sprinkler working properly at guardhouse.
- Moved sand around in the park to the slide and back side of clubhouse.
- Got a new saw blade from Kellogg's
- Cut a #1 for the navigational sign for the channel.
- Fixed gate at basketball court. Raised it up some from scraping concrete.
- Picked up an abandoned bike in roadway on rounds.
- Picked up brush on Sandpiper Dr. brought back to yard in dump trailer
- Picked up trash cans along roadway.
- Cut grass in right ways in modular section.
- Changed blades on John Deere
- Cut boxes for the park swing pedestals
- Fixed sand fence in park
- Paul went to Napa to get two hydraulic hoses for the tractor. Replaced the two hoses on the tractor.
- Cut grass at clubhouse, pool area and marina.
- Cut grass at front entrance.
- Picked up loose stuff inside the park, wood, paper, etc...
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- Cut Roanoke bus stop grass. Cut right of way from Lancer Ct. to Soundveiw Dr.
- Took tractor and dump trailer to 229 Roanoke and picked up brush on right of way and also took dump trailer to 440 Harbourview to pick up tree limbs and dumped in the yard.