



COLINGTON HARBOUR ASSOCIATION, INC.
1000 Colington Dr. • Kill Devil Hills, North Carolina 27948 • (252)441-5886



APPLICATION FOR PRIVATE PARTY USE OF PARK SHELTER

NOTE: Please contact the Association office FIRST (252-441-5886) to confirm Park availability
THEN complete this application and return to the CHA office with check.

DATE OF APPLICATION: _____

APPLICANT CONTACT INFORMATION

NAME: _____

ADDRESS: _____ PHONE: _____

PARTY DETAILS

DESCRIPTION OF EVENT _____

FUNCTION DATE _____ FUNCTION TIME _____ AM/PM to _____ AM/PM

NUMBER OF GUESTS _____ CHILDREN UNDER 18 PRESENT? ____ YES ____ NO

SPONSOR _____

CATERER _____ PHONE _____

ALCOHOL SERVED? ____ YES ____ NO

PERSON(S) RESPONSIBLE FOR CLEAN -UP

NAME _____ PHONE _____

CERTIFICATION

I certify that the above information is complete and accurate, and I have read, understand, and agree to abide by the accompanying rules governing the use of these facilities. I also agree that the party and all participants will abide by these facility rules, as well as all local, state and federal laws and regulations.

APPLICANT'S SIGNATURE _____ DATE _____

ASSOCIATION ACTION

APPROVED _____ DISAPPROVED _____ FEES COLLECTED _____

AUTHORIZED SIGNATURE _____ DATE _____

NOTICE AND RELEASE FOR USE OF PARK FACILITIES

The Colington Harbour Association agrees to rent its park facilities to the undersigned Applicant for the period specified below, subject to the following terms and conditions by the signature below, the Applicant acknowledges understanding of the Terms and Conditions for use of the park facilities, and will abide by said terms and conditions.

PARK RULES

1. The park facilities are available until 9:00 P.M. on a non-exclusive basis.
2. No alcoholic beverages may be sold in the park.
3. No GLASS bottles, containers, etc. are allowed in the park.
4. Playing of live or recorded music is discouraged since sound carries strongly over the water. If music is required, it must be kept LOW and cease no later than 9:00 P.M.
5. No fireworks, firearms, or open fires allowed in the park.
6. No dogs are allowed in the park.
7. No profanity, fighting or abusing the park.
- 8. NO VEHICLES PERMITTED IN THE PARK.**

TERMS FOR PRIVATE PARTY USE OF PARK FACILITIES

1. Park facilities may be rented, or sponsored by, a Colington Harbour Association member, upon payment of the required fee and approval from the Association.
2. Park Facility Fee: \$25.00/4-hour block or \$50.00/entire day
3. A guest list of non-Colington Harbour residents MUST be provided to both the Office and at the Guard gate. Only individuals on this list will be permitted access to the harbour.
4. Prompt clean-up after the function is the responsibility of the Applicant.
5. Damage to the park will be repaired at the expense of the Applicant.

RELEASE: The undersigned Applicant releases the Colington Harbour Association, Inc. from any and all liability, injuries, and/or claims created by, or arising out of, this rental agreement relating to the use of said park facilities by the Applicant and his guests, sponsors, and invitees.

APPLICANT'S SIGNATURE_____ **DATE**_____

PRINT FULL NAME _____

Revised 5/15/2018