

MINUTES
COLINGTON HARBOUR BOARD OF DIRECTORS MEETING
July 9th, 2019
9:00 am

Call to order – 8:58 am – Neil Schaming

Members Present:

Neil Schaming – President
Hickman Finch – 1st Vice President
John Galbraith – 2nd Vice President
John Collins – Treasurer
Steve Ornstein - Secretary
Jim Horne – Member at Large

Others Present:

Donna Price
Pat Card
Pat McGowan
Ann Blomberg
Rick Hildebrant

Approval of Agenda – John Collins 1st, John Galbraith 2nd – all in favor

Approval of Minutes, May 21st – Neil Schaming made a change, recusing himself from the vote on 134 West Sir Richard Drive. Steve Ornstein motioned to accept with changes, Hickman Finch 2nd – all in favor

Department Reports:

Maintenance – Reported on new employee starting on Wednesday, July 10th

Administrative – Presented new vacation/sick policy – John Collins opened for discussion, Neil Schaming 2nd Policy approved with changes – Friday after Thanksgiving (instead of Black Friday) and change wording to ‘Employees should submit their vacation request for approval, a minimum of 10 business days in advance of taking vacation time, unless special circumstances are recognized’ – Steve Ornstein 1st, Neil Schaming 2nd – all in favor - Donna Price reported savings on insurance with Willey Agency. Donna also reported on CHYRC being added to our insurance policy and the split. Looking for tenant insurance for the CHYRC

Security – Roy Welch reported on an existing employee problem. He also reported on a major increase in traffic

Covenant Enforcement – Pat McGowan reported on 154 Sir Chandler Drive - John Collins motioned to proceed with towing, John Galbraith 2nd – all in favor. She also reported on 211 East Sir Richard Drive – sending a 15 day demand letter, if no response it will be turned over to Jordan Price

Officers Reports:

Neil Schaming, President – Reported on phone call with Dare County Public Works – Shanna Fulmer

Hickman Finch, Vice President – No Report

John Galbraith, 2nd Vice President – No Report

John Collins, Treasurer – Reported on financials. Ann Blomberg reported on 9023 Harbour View Drive - received no type of response, turned back over to Jordan Price – John Collins recused himself, he has an interest in the property

Steve Ornstein, Secretary – No Report

Old Business:

Drainage – No report

Dredging – \$6000 deposit was given, 8-10 weeks delivery time – Rick Hildebrant presented quotes on trailer for dredge

Scope of Services – Spoil Disposal Area – retainer was sent for spoil disposal area. This will be paid from dredging account

New Business:

South Jetty – Part of South Jetty is failing – LSI and Paul Von Suskill will be giving a proposal to fix

Short Term Disability – Donna Price presented a Short Term Disability policy for full time employees – John motioned to proceed, Neil Schaming 2nd – all in favor

Adjourn – 10:30 am – Neil Schaming 1st, Jim Horne 2nd - all in favor